

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Assembly Hall, Market Place, Melksham
Date: Wednesday 9 September 2015
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Rhys Schell (Melksham Community Area Manager) direct line 01225 716752 or rhys.schell@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves (**Vice Chairman**) – Melksham North
Cllr Terry Chivers - Melksham Without North
Cllr Jon Hubbard – Melksham South
Cllr David Pollitt - Melksham Central
Cllr Jonathon Seed (**Chairman**) -Summerham & Seend
Cllr Roy While Melksham Without South

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 28)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Consultation of Community Area Open Spaces • Grants for Rural Organisations and Businesses (Leader Funding) • School Place Planning and Commissioning • Healthwatch Wiltshire (July update) 	5 mins
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 29 - 44)</i></p> <p>To confirm the minutes of the meeting held on Wednesday 17 June 2015 and Wednesday 9 July 2015.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Local Youth Network (LYN) - update</p> <p>Ceri Evans – Community Youth Officer.</p>	5 mins
<p>6 Champion Updates</p> <ul style="list-style-type: none"> • Children and Young Peoples Network - Cllr Jon Hubbard • Economy – Cllr Roy While • Health – Cllr Pat Aves • Transport – Cllr Terry Chivers • Read Easy – Cllr David Pollitt 	5 mins

7	<p>Melksham Community Campus</p> <p>a. Background to Melksham campus and wider campus programme – Cllr Jonathon Seed.</p> <p>b. Update on the Woolmoore Farm development – Cllr Jonathon Seed.</p> <p>c. Melksham Campus Project Board</p> <ul style="list-style-type: none"> • The membership of the new Melksham Campus Project Board to be agreed – Cllr Jonathon Seed. <p>d. Melksham Campus position and work of the Board, including timescales – Cllr Jon Hubbard.</p> <p>e. Melksham Town Council – Cllr Jon Hubbard.</p> <p>f. Q & A</p> <p>g. Campus workshop (30 mins) – Cllr Jon Hubbard.</p>	60 mins
8	<p>Child Poverty Community Area Profiles</p> <p>Kate Blackburn – Wiltshire Council.</p> <p>Presentation and discussion on child poverty locally and agreeing a number of areas to work on together. Information about this will be collated to inform the Child Poverty Strategy Implementation Plan.</p>	15 mins
9	<p>Written Partner Updates (<i>Pages 45 - 48</i>)</p> <p>To receive any written updates from the following partners:</p> <ul style="list-style-type: none"> a. Community Area Partnership b. Wiltshire Police c. Wiltshire Police and Crime Commissioner d. Wiltshire Fire and Rescue Service e. NHS Wiltshire/Clinical Commissioning Group f. Melksham Town Council g. Parish Council Nominated Representatives h. Melksham Chambers of Commerce i. Melksham Senior People's Forum j. Trans Wilts Cic 	5 mins
10	<p>Campus Feedback and Discussion</p>	15 mins

11	<p>Community Area Transport Group (CAT-G) - update</p> <p>Cllr Jonathon Seed.</p>	5 mins
12	<p>Grant Funding (Pages 49 - 74)</p> <p>To consider applications to the Community Area Grants scheme.</p> <p>Applicant: Atworth Village Hall and Recreation Ground Committee Project Title: Atworth Village Hall Refurbishment of Toilets - £3868.99</p> <p>Applicant: Avon Bowls Club Project Title: Avon Bowls Club Notice Board - £450.00.</p> <p>Applicant: Broughton Gifford and Holt Scouts Project Title: Replacement of remainder of tents - £2378.15.</p> <p>Applicant: West Wiltshire Model Railway Circle Project Title: new ceiling door electricity toilet to create clubroom - £2286.75.</p> <p>Applicant: Atworth Parish Council Project Title: Atworth Village Flood Equipment Store - £750.00.</p> <p>Applicant: Poulshot Ladies Club Project Title: Poulshot Jubilee Tapestry - £300.00.</p> <p>Councillor Led Initiatives</p> <p>Councillor: Cllr Roy White Project: Casual play activity space, shrub planting, Bowerhill MUGGA - £2,500 (maximum).</p>	10 mins
13	<p>Any Other Items of Public Concern</p>	5 mins
14	<p>Next Meeting</p> <ul style="list-style-type: none"> • Wednesday 18 November 2015 – Seend Community Centre. 	
15	<p>Close</p>	

Melksham Area Board Profile



**2014 – 2026
(Draft_V1)**



Report produced on behalf of Wiltshire Council by Ethos Environmental Planning

1.0 MELKSHAM AREA PROFILE

1.1 Introduction

The Wiltshire Open Space and Play Area Study is presented in two parts. The first part comprises an overview of the whole study and includes details on local needs, methodology, open space typologies and analysis of provision which combine to make recommendations for future provision and policies for open space in the district. The second part of the study comprises 18 Area Board profiles which provides more localised information. The Area Board profiles should be read in conjunction with the main report (part 1). Each profile includes:

- Map of the parish showing open space;
- Quantity statistics of provision of open spaces with standards by parish;
- Map showing access to open spaces with standards across the parish;
- Map showing access to open spaces across the main settlement;
- Assessment of quality issues;
- Summary of issues and priorities for the Area Board.

All of the maps provided within this section of the report are intended to be used for indicative purposes only. Larger scale maps have been provided as a separate database to the council.

1.2 Melksham Area Board

Melksham Area Board is made up of 11 parishes, which include:

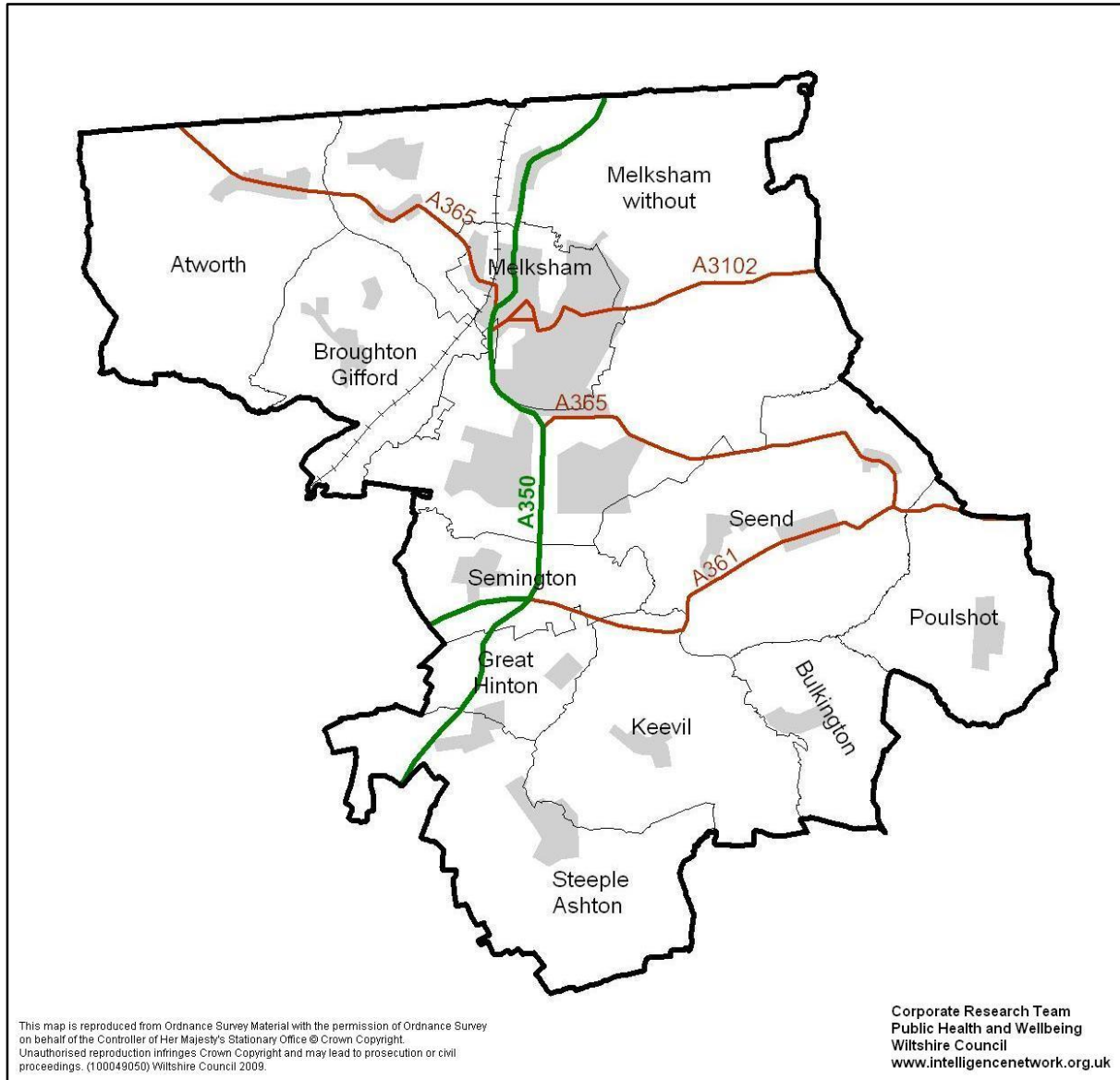
- Melksham Without
- Steeple Ashton
- Atworth
- Broughton Gifford
- Semington
- Poulshot
- Seend
- Great Hinton
- Keevil
- Melksham
- Bulkington

The Wiltshire Core Strategy places settlements within the Melksham Area Board in the following hierarchical structure:

- **Market Towns:** Melksham
- **Large Villages:** Atworth, Seend, Semington, Shaw / Whitley and Steeple Ashton
- **Small Villages:** Beanacre, Berryfield, Broughton Gifford, Bulkington, Keevil, Poulshot and Seend Cleeve.

Figure 1 below shows the area map of Melksham Area Board with parish boundaries and main transport routes mapped.

Figure 1: Parishes in Melksham



1.3 Melksham Market Town

The Melksham Community Area is located in western Wiltshire and contains the market town of Melksham, one of the larger towns in the county. Melksham benefits from strong links by road with the larger centres of Trowbridge and Chippenham and the regionally significant A350 runs through the town from north to south. There are a large number of historic buildings within Melksham, but the town centre is in need of re-generation and the retail offer has suffered for a number of years. Community and health facilities in Melksham are under pressure, with most GP surgeries at capacity, particularly to the west of the town.

Although Melksham has a relatively strong existing employment base, and has the capacity for future employment growth, there is a high degree of economic out-commuting. Large numbers of residents travel to work in the nearby larger centres of Trowbridge, Chippenham and Bath, as well as smaller centres such as Calne, Corsham and Devizes.

In the Wiltshire Core Strategy, Melksham is identified as having an important strategic employment role. It is located on the A350 and forms part of the key A350 employment growth area. The town has a reasonably broad economic base and has historically been able to attract large employers, however, currently a large number of jobs are provided by a single employer, which leaves the town vulnerable to mass job losses.

1.4 Population

Figure 2: Parishes and their populations in Melksham Area Board

Parish Name	Size (Ha)	Population
Melksham Without CP	2892.628	7230
Steeple Ashton CP	1025.029	935
Atworth CP	1114.029	1321
Broughton Gifford CP	658.045	851
Semington CP	422.324	930
Poulshot CP	620.55	370
Seend CP	1147.141	1132
Great Hinton CP	274.525	171
Keevil CP	845.578	441
Melksham CP	454.966	14677
Bulkington CP	392.56	285
11	9847.375	28343

As the table shows there is a total population of 28,343 inhabitants in Melksham, over half of which are in Melksham parish. The Area Board covers 9847 hectares of land.

1.5 Melksham Joint Strategic Assessment 2013-2015

The JSA provides local data about the area and plays a key role in ensuring informed decisions are made about the community. The data presented consists from a range of community level data and have contributed to the CAJSA for 2013- 2015.

The current CAJSA includes new chapters on culture and leisure giving a broader picture of the community. Updated population figures are included as well as a result of a local survey which asked residents about some of the most important issues facing the council and its partners.

Through the area boards is a growing level of community involvement in decision making and the information presented in the CAJSA will allow for focusing on creating healthy and vibrant communities. There are many opportunities to make the community stronger, including the community campus programme.

Key features within Melksham are;

- While there are 12 recreation fields and eight outdoor sports fields available in the rural settlements in the community area covered by the Rural Facilities Survey, seven of the 13 rural settlements have no outdoor sports fields.

- Making better use of land and natural resources.

1.6 Core Strategy in Melksham

A high level of residential development is already in proposed in Melksham, including a planned urban extension to the east of the town on land identified in the west Wiltshire district plan (2004). This planned development will go some way towards addressing the future affordable housing need in the town. The strategy for Melksham will be to ensure an appropriate and balanced mix of housing and employment growth is managed to provide contributions to town centre improvement and delivery of enhanced services in the town.

The constraints and issues highlighted in the Core Strategy in relation to Melksham include:

- improving Melksham's town centre is a priority and this should assist in improving the setting of the historic environment;
- any town plans should include consideration for how to best provide for the proposed new community campus for the town, which would offer a number of services and facilities, including leisure uses;
- any proposals for large format retail units should demonstrate how they would be integrated with and enhance the existing town centre businesses, incorporating high quality public realm and strong pedestrian linkages;
- the re-generation and improvement of existing employment sites, such as the Bowerhill Industrial Estate remains a priority and diversification of the employment base should be encouraged;
- developer contributions from future housing growth should help to deliver infrastructure necessary in the town;
- the proposed restoration of the Wilts and Berks Canal will provide an opportunity to promote tourism and provide linkages with the nearby Kennet and Avon Canal, an important leisure corridor;
- opportunities to enhance the riverside area in Melksham as an important leisure corridor could be integrated into plans for the canal and any re-generation, and;
- public transport improvements are essential.

Particularly important to improving the green infrastructure in Melksham is the proposed Melksham link project. This project would provide a canal link to the south-west of Melksham between the Kennet and Avon canal and the river Avon, and to the north-east of Melksham between the river Avon and the historic alignment of the Wilts and Berks canal. The project would provide a significant opportunity to improve the green infrastructure in the community area and provide a welcome boost to tourism, re-generation and the local economy.

The canal project and the link to the river Avon could particularly assist with the re-generation of Melksham town centre. The proposed route would be protected using the same approach as that for safeguarding historic canal alignments, as set out in **Core Policy 53** (Wilts and Berks and Thames and Severn canals).

1.7 Development Potential

New housing targets for the Melksham Area Board as identified in the Wiltshire Core Strategy are as follows:

Figure 3: Delivery of Housing (2006-2026) Melksham Area Board

	Requirement 2006-26	Housing already provided for		Housing to be identified	
		Completions 2006-14	Specific permitted sites	Strategic sites	Remainder to be identified
Melksham Town¹⁴	2,240	1,239	390	0	611
Remainder	130	69	10	0	51
Community Area Total	2,370	1,308	400	0	662

The following principal employment areas will be supported in accordance with core policy 35: Bowerhill industrial estate, Hampton Business Park, Avonside Enterprise Park, intercity industrial estate, upside Business Park, Chalchymead Business Park and Bradford road employment area.

Over the plan period (2006-2026) 6 ha of new employment land (in addition to that delivered or committed at April 2011) will be provided, including:

<i>Hampton Business Park</i>	<i>Saved West Wiltshire District Plan Allocation</i>	<i>Up to 6 hectares</i>
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Over the plan period at approximately, 2,370 new homes will be provided of which about 2,240 should occur at Melksham. Approximately 130 homes will be provided in the rest of the community area growth in Melksham community area. Over the plan period may consist of a range of sites in accordance with cores policy 1 and 2

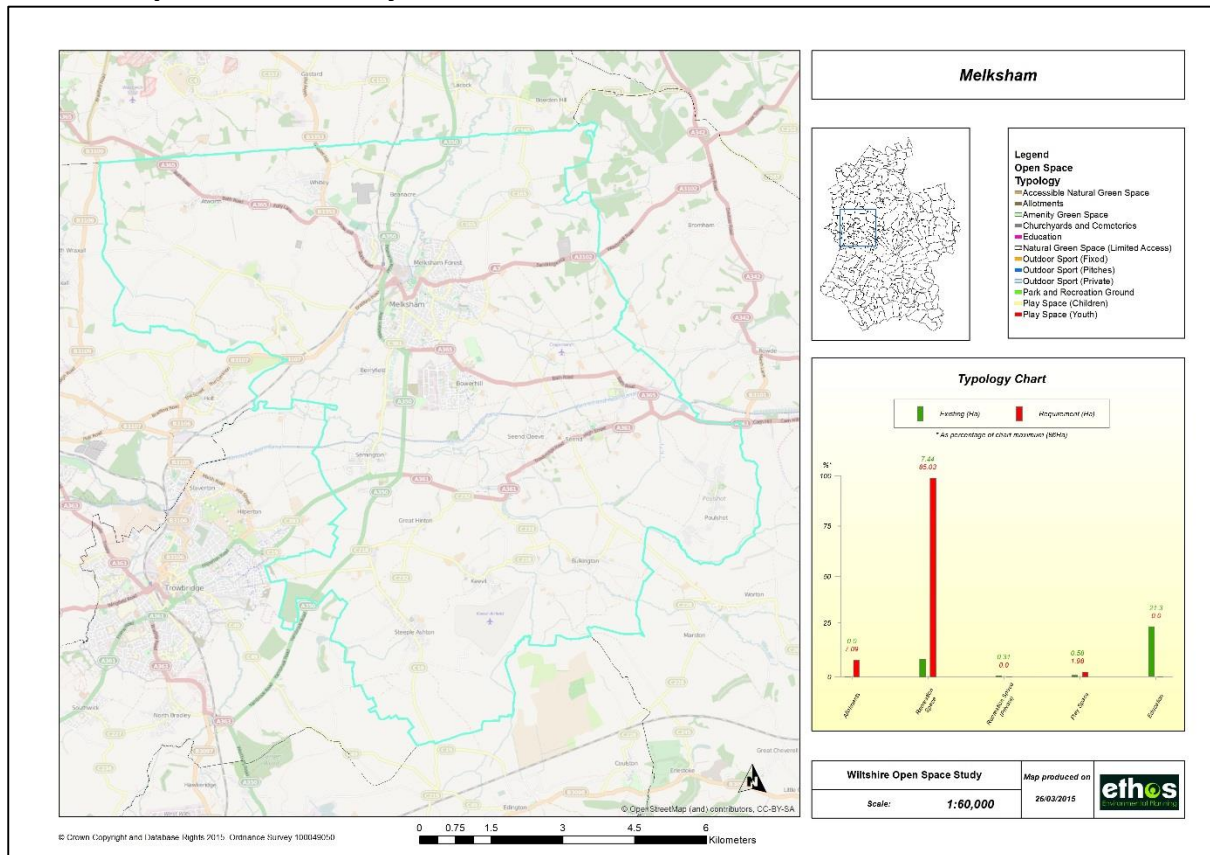
Development proposals in the Melksham community area board will need to demonstrate how the relevant issues and considerations will be addressed.

Melksham link project

The proposed Melksham link project would provide a canal link to the south west of Melksham between the Kennett and Avon canal and the river Avon, and to the north east of Melksham between the river Avon and the historic alignment of the wits and berks canal. The project provides a significant opportunity to improve the green infrastructure in the community area and provide a welcome boost to tourism, regeneration and the local economy. It also offers an opportunity to promote sustainable transport through the provision of walking and cycling routes including providing linkages between Semington and Berryfield and Melksham town centre. The canal project and the link to the river Avon could particularly assist with the regeneration of Melksham town centre, and this is something

which should be considered further through a “town plan” or similar document. The proposed route will be protected using the same approach as that for safeguarding historic canal alignments , as set out in core policy 53 (Wilts and Berks and Thames and Severn canals). Canals proposals along this route will need to demonstrate that particular concerns around water abstraction, water quality, and biodiversity and flood risk have been fully addressed, and that adequate facilities for sewage disposal and waste collection will be provided. Canal proposals must also have a regard to the status and objectives of the river Avon, as set out in the Severn River basin management plan (2009) prepared under the Water Framework Directive.

2.0 Map of Community Area Board



3.0 Quantity of Open Space

3.1 Introduction

The figures for 'Park and Recreation Ground (combined)' comprise the sum of the following typologies:

- Park and Recreation Ground;
- Outdoor Sports Space (Pitches);
- Outdoor Sports Space (Other);
- Outdoor Sports Space (Private).

It is the 'combined' figure that is used for the purpose of analysing quantity, as such it is only this figure where required provision and supply is relevant. Figures have been provided for the individual typologies which make up the combined figure for information only, however, there is no supply assessment for these, hence an 'NA' (Not Applicable) is provided. Existing quantity figures are also provided for a number of typologies where there are no standards, as such these also do not show figures for required provision (a figure of 0.00 is provided) and supply is 'NA', these typologies are:

- Education;
- Churchyard and Cemetery.

3.2 Urban Area Analysis

Table 1 Provision in Melksham

Typology	Existing Provision (Ha)	Existing Provision (Ha/1000)	Required Provision (Ha)	Required Provision (Ha/1000)	Supply (Ha)	Supply (Ha/1000)	Sufficiency of provision
Allotments	3.20	0.15	4.38	0.20	-1.18	-0.05	UNDER SUPPLY
Amenity Green Space	29.72	1.36	32.86	1.50	-3.14	-0.14	UNDER SUPPLY
Park and Recreation Ground (combined)	27.70	1.26	26.29	1.20	1.41	0.06	SUFFICIENT SUPPLY
<i>Park and Recreation Ground</i>	15.40	0.70	26.29	1.20	-10.89	-0.50	N/A
<i>Outdoor Sport (Pitches)</i>	5.10	0.23	0.00	0.00	5.10	0.23	N/A
<i>Outdoor Sport (Fixed)</i>	0.83	0.04	0.00	0.00	0.83	0.04	N/A
<i>Outdoor Sport (Private)</i>	6.37	0.29	0.00	0.00	6.37	0.29	N/A
Play Space (Children)	0.95	0.04	1.10	0.05	-0.15	-0.01	UNDER SUPPLY
Play Space (Youth)	0.45	0.02	0.44	0.02	0.01	0.00	SUFFICIENT SUPPLY
Education	21.16	0.97	0.00	0.00	21.16	0.97	N/A
Churchyards and Cemeteries	3.04	0.14	0.00	0.00	3.04	0.14	N/A

3.3 Rural Area Analysis

Table 2 Provision across the Community Area Board (Rural Area)

Typology	Existing Provision (Ha)	Existing Provision (Ha/1000)	Required Provision (Ha)	Required Provision (Ha/1000)	Supply (Ha)	Supply (Ha/1000)	Sufficiency of provision
Allotments	0.00	0.00	1.61	0.25	-1.61	-0.25	UNDER SUPPLY
Recreation Space (public and private)	7.75	1.21	19.31	3.00	-11.56	-1.79	UNDER SUPPLY
Recreation Space	7.44	1.16	19.31	3.00	-11.87	-1.84	N/A
Recreation Space (Private)	0.31	0.05	0.00	0.00	0.31	0.05	N/A
Play Space	0.58	0.09	0.45	0.07	0.13	0.02	SUFFICIENT
Education	21.30	3.31	0.00	0.00	21.30	3.31	N/A
Churchyards and Cemeteries	3.18	0.49	0.00	0.00	3.18	0.49	N/A

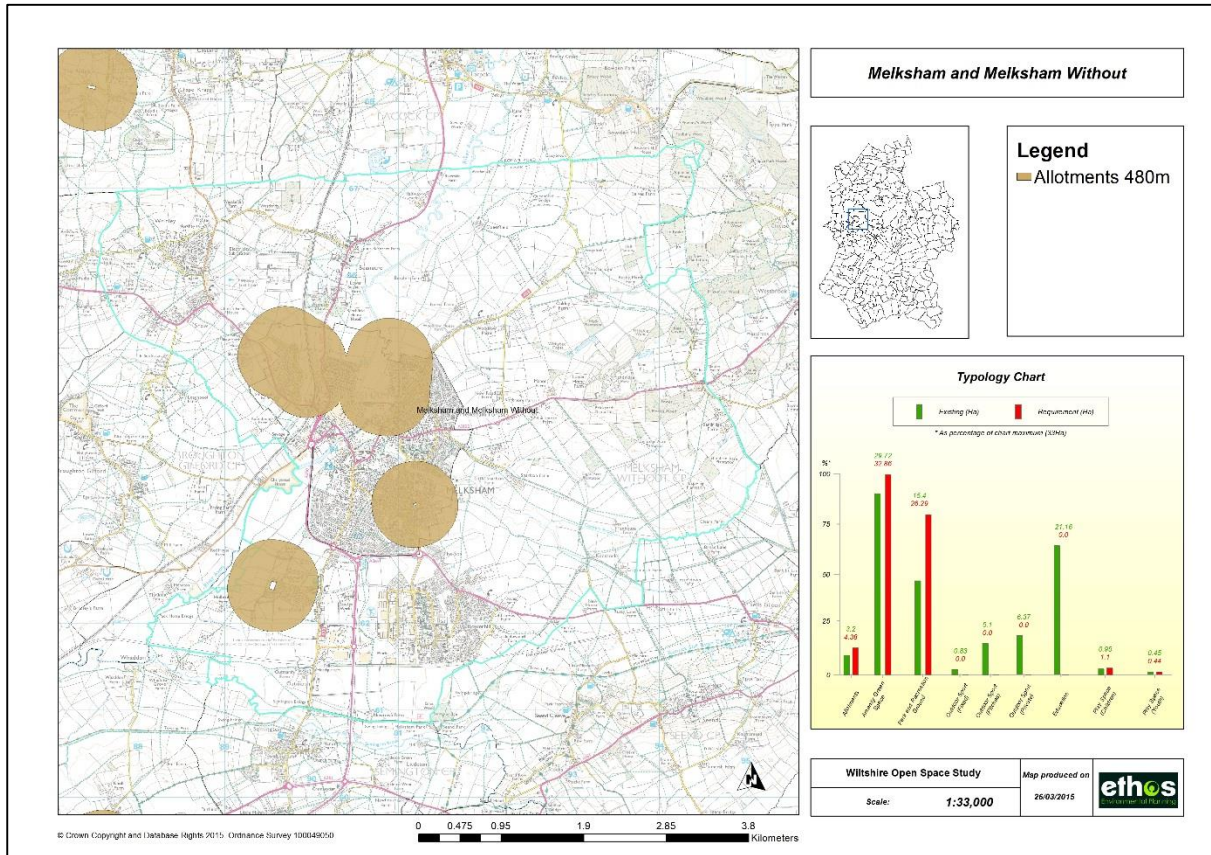
Table 3 Summary of requirements (hectares) for each parish in rural area

PARISH	CAB	Allotments	Recreation Space	Recreation Space (Private)	Play Space	Education	Churchyards and Cemeteries	Accessible Natural Green Space	Natural Green Space
AldbournCP	Marlborough	-0.20	-0.08	0.00	0.01	0.78	0.76	0.59	0.00
AveburyCP	Marlborough	-0.13	-1.51	0.00	-0.03	0.00	0.53	222.67	0.00
BaydonCP	Marlborough	-0.17	-1.94	0.00	-0.04	0.51	0.17	0.00	0.00
BerwickBassettCP	Marlborough	-0.01	-0.13	0.00	0.00	0.00	0.36	5.76	0.85
BroadHintonCP	Marlborough	-0.16	-1.73	2.06	-0.05	0.27	0.68	0.00	0.00
ChiltonFoliatCP	Marlborough	-0.09	-0.02	0.00	-0.01	0.29	0.67	0.00	0.00
EastertonCP	Marlborough	-0.13	0.12	0.00	0.01	0.00	0.12	0.00	0.00
FroxfieldCP	Marlborough	-0.10	-0.89	0.00	-0.03	0.00	0.37	0.00	0.00
FyfieldCP	Marlborough	-0.05	-0.58	0.00	0.07	0.00	0.18	616.61	0.00
MildenhallCP	Marlborough	-0.12	3.03	0.00	0.17	0.00	0.33	14.81	0.00
OgbourneStAndre wCP	Marlborough	-0.10	-1.25	0.00	-0.03	0.00	0.41	13.32	0.00
OgbourneStGeorge CP	Marlborough	-0.12	-1.10	0.00	-0.03	0.26	0.45	0.00	0.00
PreshuteCP	Marlborough	-0.05	-0.58	63.56	-0.01	14.48	0.00	376.24	0.00
RamsburyCP	Marlborough	-0.50	0.09	0.00	-0.01	0.71	1.19	0.00	0.00
SavernakeCP	Marlborough	-0.07	1.64	0.00	-0.02	5.74	0.26	63.41	0.00
WestOvertonCP	Marlborough	-0.16	-1.13	0.89	0.04	0.15	0.44	623.80	0.00
WinterbourneBassettCP	Marlborough	-0.04	-0.48	0.00	-0.01	0.00	0.37	5.76	0.00
WinterbourneMonktonCP	Marlborough	-0.04	-0.48	0.00	-0.01	0.00	0.00	0.00	0.00

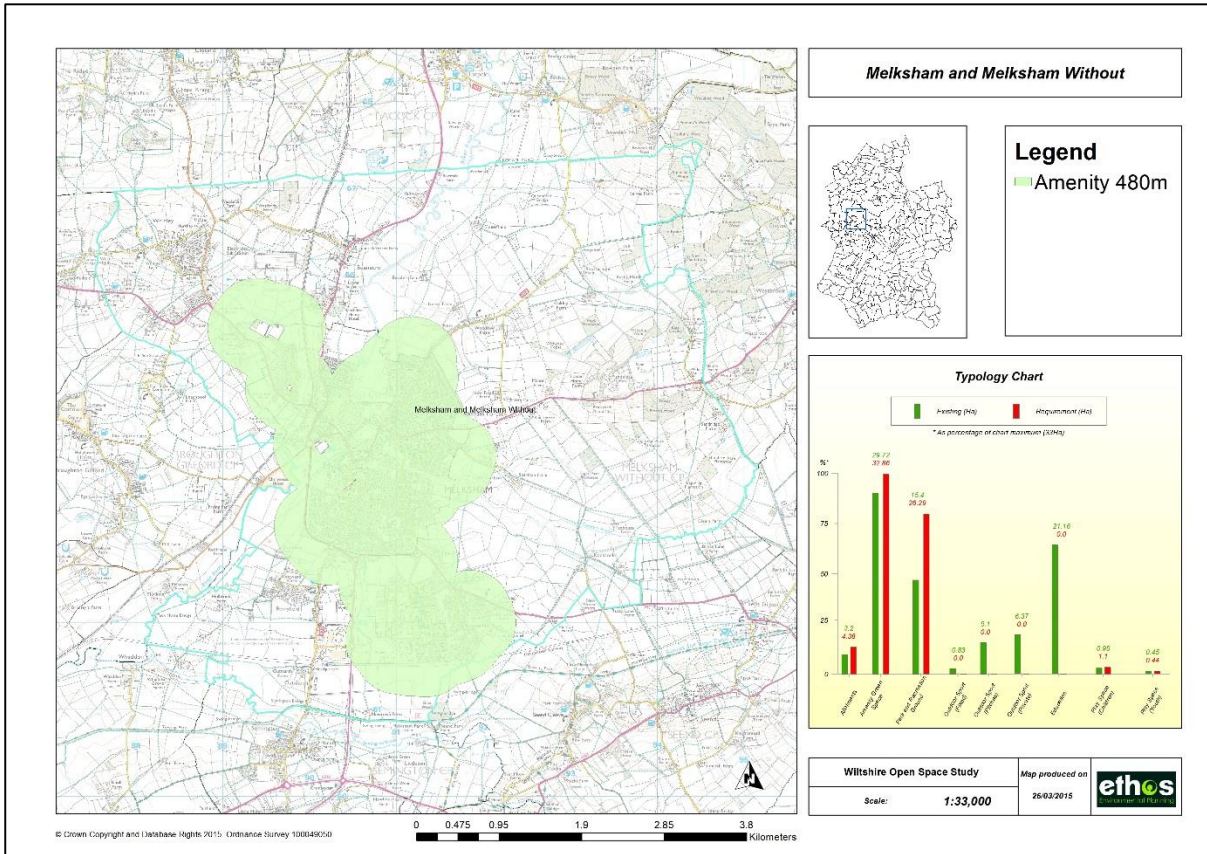
4.0 Access Analysis

4.1 Access to open space in urban areas

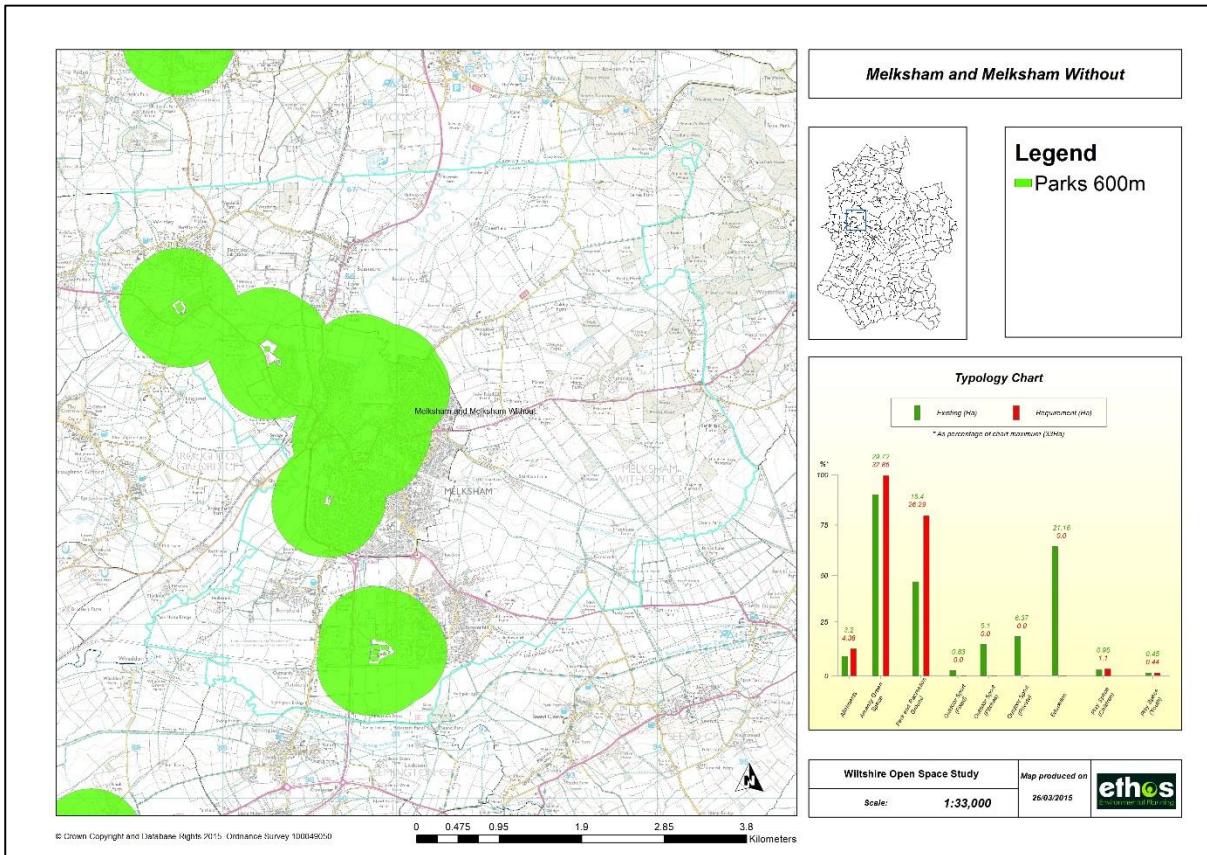
Allotments



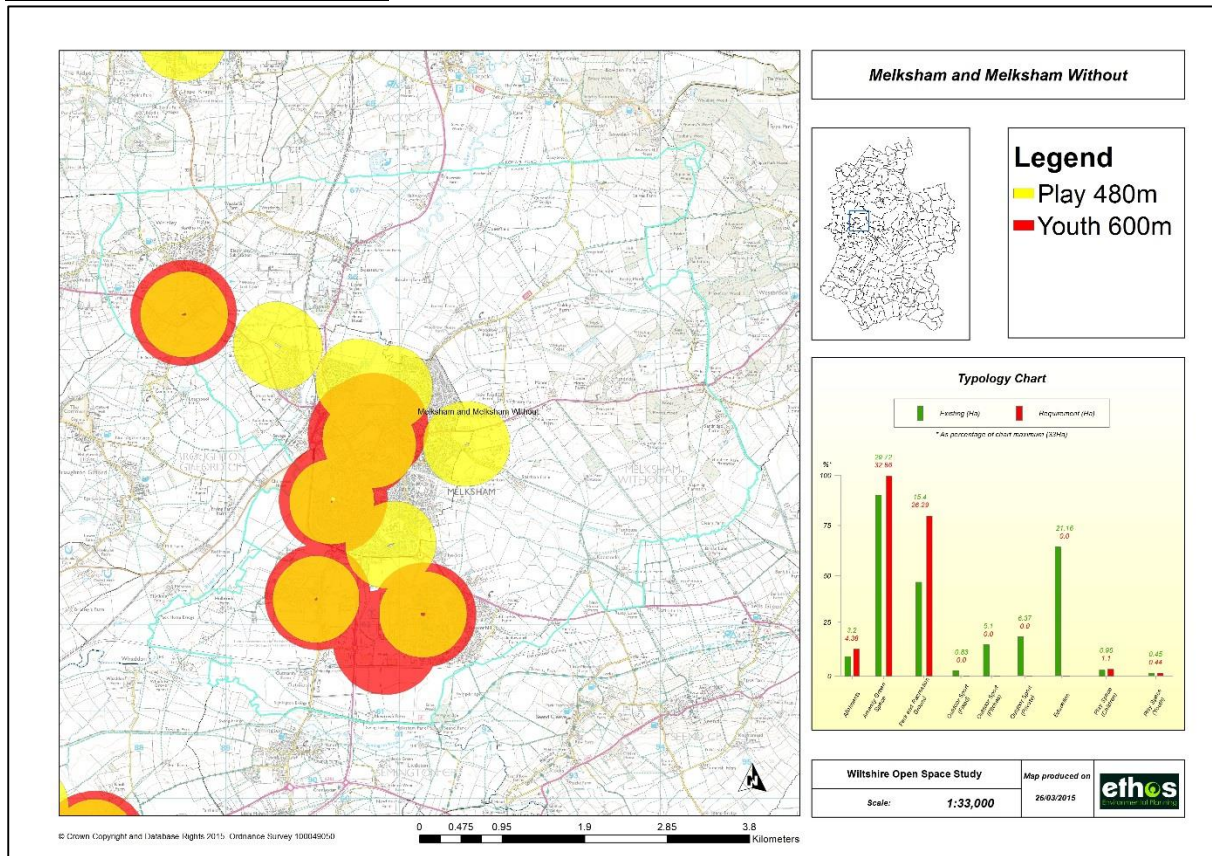
Amenity Green Space



Parks, Sport and Recreation Grounds



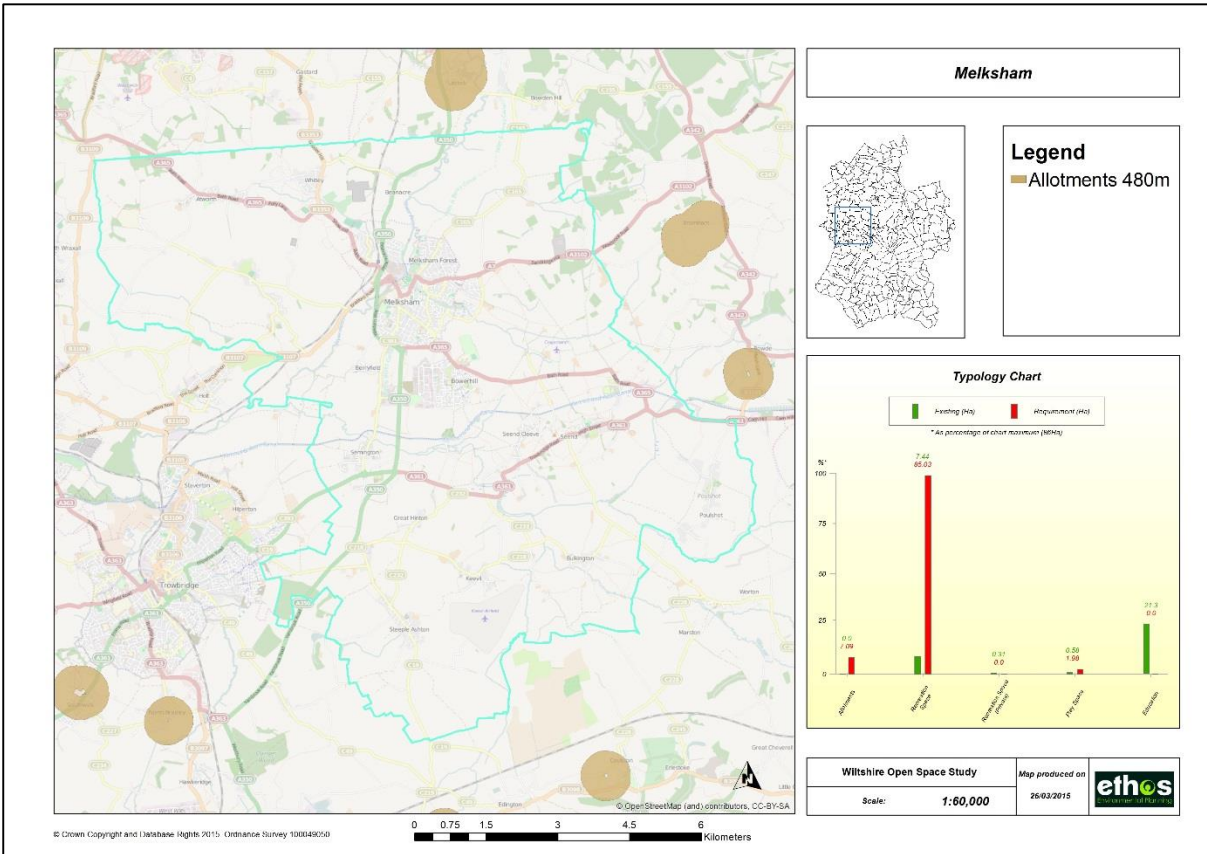
Play Space (Children & Youth)



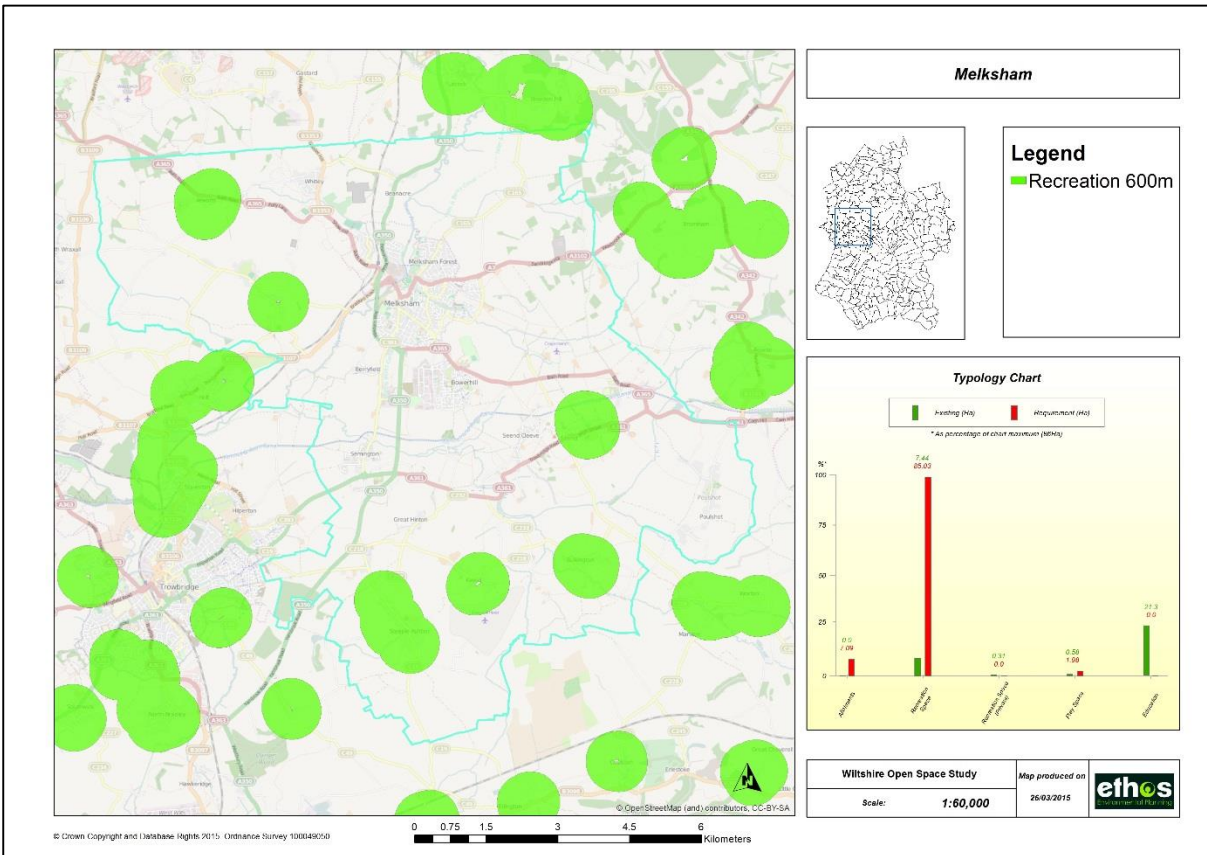
4.2 Access to open space in rural areas of Community Area Board

The following maps show access to different typologies of open space within the rural areas of the community area boards. Due to the scale of the areas, the maps are intended to be indicative. Maps have been produced for each of the parishes for each typology, and these are held in a separate database for reference for assessment of individual parishes as required.

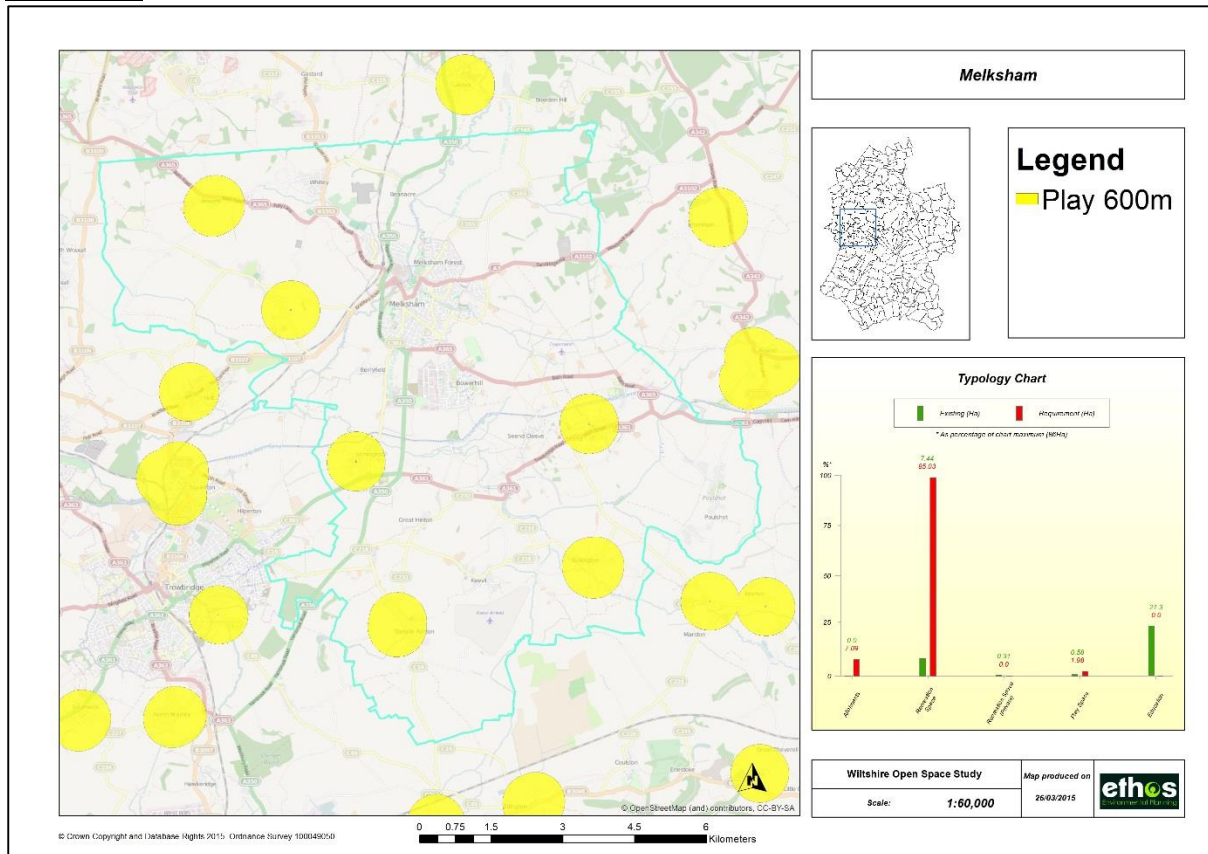
Allotments



Recreation Space



Play Space



5.0 Quality

5.1 Park and Recreation Grounds

King George V Park is a large park and recreation ground in Melksham town centre. There is a lot of play equipment for children of all ages including a mixed toddler/junior play space, paddling pool (dry at time of survey), climbing apparatus, zip line, MUGA and floodlit skate park. All the equipment appears well used, is in good condition and has a high value for play. The fencing around the MUGA is slightly damaged with wire sticking out in places and this needs repairing. Several of the signs lack maintenance, and are difficult to read and these should be cleaned or replaced. Although there are litter bins there is still some incidence of littering and an effort should be made to reduce this as well as dog fouling which is an issue. There is also a cricket pitch and football pitch and the football pitch suffers from poor drainage in places. However, overall the setting is good and the play equipment in original and interesting.

Hazelwood Play Area is a small park and recreation ground to the south of Melksham House. There is a children's play space with equipment suitable for juniors and toddlers mixed, including slide, swings, seesaw and climbing frame. Although the equipment is in good condition, it is dated and of low play value. There are missing panels from the fencing around the MUGA and the surface of the MUGA is rough. It is recommended that the MUGA is improved and dog bins are installed at the site.

Methuan Avenue Recreation Ground contains a junior football pitch, small children's play space with two pieces of equipment suitable for toddlers (swing and spring). Adjacent, there is a community centre with parking. The play space is very limited (with nothing for juniors or teens) and in need of revamping, as currently there are only two pieces of equipment and there is space for much more. It is recommended that new equipment should be installed that is suitable for toddlers and juniors and also there is some provision for teenagers. A welcome sign should be installed at the entrance to the site as currently there is just a large 'No Golf' sign which is not welcoming. Dog fouling is an issue; a large number of dogs use the site and there are no specific dog bins, and it is recommended that dog bins and signage is installed.

Riverside Drive Recreation Ground is a long strip of ground alongside the river with nice views and value for biodiversity. There is an informal junior football pitch, children's play area with equipment suitable for toddlers including slide, swing and seesaw, and an area of open space in the north with native trees and shrubs. The play space is very limited with no provision for juniors or teens, and the equipment is dated. It is recommended that additional equipment suitable for older children is installed and there is also space for a basketball hoop or similar. There is off-street parking and evidence that cars have driven from the parking area onto the grass used for informal football. It is recommended that bollards are installed by the parking area to prevent vehicles driving onto the site. An informal grass path runs alongside the river and in places it is extremely muddy. It is, therefore, recommended that a proper footpath surface is put in alongside the river, and there is potential to install a couple of benches looking over the river as well. Litter and dog fouling is an issue at the site and there is only one dog bin and two litter bins; it is suggested that more are installed.

Shaw Recreation Ground is located in the parish of Melksham Without and contains a senior football pitch, children's play space with equipment suitable for juniors and toddlers mixed, a MUGA in excellent condition and Shaw Village Hall is adjacent. Overall the site is well managed and the play space has high value for play. The senior football pitch requires improved drainage.

Atworth Recreation Ground is located in the parish of Atworth and contains children's play space with a range of equipment suitable for toddlers and juniors, tennis courts which require booking but are free to local under 18 year olds, senior and mini football pitches and a basketball hoop which is in good condition. It is recommended that a welcome sign with information for the local community is installed because currently there is just a large 'No Dogs' sign which is not welcoming.

Bowerhill Sports Fields is a complex of six football pitches (four senior and two mini) and a fenced MUGA which is in good condition. Despite a 'dogs on leads' sign, there were numerous dogs being exercised over the playing pitches and off the lead during the assessment and dog fouling is a major issue. More dog bins should be provided and a way to enforce dogs on leads should be brought in. The site currently lacks play for toddlers and juniors.

Seend Community Centre has a park and recreation ground with a children's play space with equipment (including tunnel, slides, swings, climbing net and climbing frame) suitable for toddlers and juniors mixed. There is a floodlit cricket pitch and private tennis courts which are

in excellent condition. There is a small amount of litter across the site and more bins should be installed.

Bulkington Playing Field is located in the parish of Bulkington and is a small site with a range of play equipment suitable for juniors and toddlers including zip line, big swing seat, tunnel, slide, Wendy house, climbing tower and a sensory garden. There is also a basketball hoop with a tarmac surface and a nice community notice board. The equipment is all in excellent condition and offer high play value. There is evidence of dog fouling despite dogs being excluded from the site by signage. The entrance is quite muddy and there is a scorch mark in the grass where a fire has been lit which requires attention.

Sandpits Lane Recreation Ground is located in the parish of Steeple Ashton and consists of two football pitches (junior and senior), a kick wall and basketball hoop for teens and play equipment for juniors (balance apparatus) and toddlers (swing and slide). There is a good notice board with evidence of community involvement as well as picnic benches with a nice view. The play equipment for toddlers and juniors is limited and dated and it is recommended that some new pieces of equipment are put in place.

5.2 Children's play space

Spring Meadows Play Area is located within the parish of Melksham and contains a fenced children's play space with equipment such as swings, slide, climbing frame, monkey bars and roundabout suitable for toddlers and juniors. There is no provision for teens at the site and this could be rectified. Although there is a small welcome sign, there is no notice board or information for the local community and it is recommended that a notice board is installed.

Berryfield Village Hall in the parish of Melksham Without and has a small children's play space with equipment suitable for toddlers and juniors mixed, a basketball hoop and football goal with a tarmac surface, teen shelter and an area of amenity grass. Overall the site is well managed.

Kestrel Court Play Area has a play area in a nice setting with mature trees and is well overlooked. The equipment in the children's play space is suitable for toddlers and there is currently no provision for juniors and teens. There is plenty of space within the play space and it is recommended that additional equipment, suitable for older children, is installed. Despite lots of litter bins, there is a lot of litter within the play space and the surrounding amenity grass, and efforts should be made to reduce the incidence of littering.

5.3 Private sports

Spencer Sport and Social Club is home to a private bowls club with two bowling greens as well as a social club with bingo, darts and skittles which can be hired out. The bowling greens appeared very well managed, however it was not possible to assess the quality of the buildings.

Melksham House is home to Melksham Town Football Club which has a private senior football pitch with spectator stands and floodlights. There are locked gates and fencing all around the

site and no public access. In addition, there is a rugby pitch used by Melksham rugby club, a cricket pitch used by Melksham Cricket Club, private bowling greens, private tennis courts and three grass tennis courts. A public footpath runs through the site giving access to rugby and cricket pitches. The site appears well managed.

Located off Champion Drive, Melksham is a senior football pitch known as the ‘Hospital Pitch’, which is a private pitch used by Melksham Town Football Club. There is no signage at this site so ownership and access to the site is unclear. There are no goal posts and mud around the goal area. In addition, the tall site perimeter fencing has a hole cut into it at the northern end which gives unofficial access to the site. It is extremely muddy around this hole, showing that it is regularly used.

5.4 Amenity open space

There is one large area of amenity open space in the Melksham Without parish which has potential for improvement (Ethos ID MELK-MEWI-0007-0000). The site is currently just an area of amenity grass, however there is potential to construct a children’s play space, facilities for teenagers and potentially a junior football pitch at this site. The site is currently well overlooked by neighbouring houses, has numerous entry points and lots of litter bins and would be an ideal location for a new park and recreation ground.

6.0 Priorities for the area

This section draws on the analysis of quality, quantity and access within this area profile and highlights a number of key issues and priorities, and makes recommendations, where appropriate of how these may be addressed. It is intended that this information would be used as the starting point to inform other strategies, neighbourhood plans which could be taken forward by the Council, Town/Parish Council or the local community.

Issues	Recommendation	Who
<p>Allotments:</p> <ul style="list-style-type: none"> In Melksham there is a under supply of allotments in both the urban and rural areas. Access to allotments within Melksham is poor with a large part of the urban area having poor access. 	<p>With approximately 1300 dwellings planned for this area there is opportunity for providing additional facilities through new development to meet shortfalls in the area.</p> <p>Consideration should also be given to encouraging community growing areas and/or community orchards in existing open spaces.</p>	<p>Wiltshire Council Planning</p> <p>Developers</p> <p>Local Community</p> <p>Town and Parish Council’s</p>
<p>Amenity Green Space:</p> <ul style="list-style-type: none"> Within Melksham the access to amenity green spaces is good with majority of the urban area having access. However, Melksham area board has an under supply of amenity green space. 	<p>Again, on site provision of amenity green space should be sought through new development in areas of under provision.</p>	<p>Wiltshire Council Planning</p> <p>Developers</p> <p>Town Council</p>

<p>Park & Recreation Grounds:</p> <ul style="list-style-type: none"> • There is a sufficient supply of recreational grounds within the urban area with good access. • Within the rural area there is an under supply of recreational facilities. • A number of facilities have potential for improvement (see section 5). 	<p>With good provision within Melksham itself, the key priorities are to maintain and improve the quality of existing provision.</p> <p>Where opportunities arise, new provision in parishes with an identified under supply should be sought (although with limited development in these areas, opportunities may be limited).</p>	<p>Wiltshire Council Planning/ Economic Development/Open Spaces</p> <p>Developers</p> <p>Town Council</p>
<p>Children and Youth Facilities:</p> <ul style="list-style-type: none"> • There is an under supply of children's play spaces within Melksham urban area. Youth provision is sufficient. • Access within the urban area is good with a small gap for children's facilities in the centre. This gap is slightly larger with youth facilities in north 	<p>Where development opportunities arise, new on site provision should be sought.</p> <p>The priority should be for fewer, larger and higher quality play spaces as opposed to a proliferation of smaller play spaces.</p>	<p>Wiltshire Council Planning</p>

Open Space Study

Part 2 of 2



**2014 – 2026
(Draft_V1)**

Report produced on behalf of Wiltshire Council by Ethos Environmental Planning



1.0 INTRODUCTION

1.1 Overview

The second part of the Open Space and Play Area Strategy provides an individual overview of each of the 18 Community Area Boards in Wiltshire. The information below provides a brief synopsis of the development of Community Area Partnerships (CAPs) and Community Area Boards (CABs) in Wiltshire.

1.2 Community Area Partnerships (CAPs)

As part of Wiltshire Councils commitment to delivering services in a more community focused way the Council is working with independent and autonomous Community Area Partnerships (CAPs) that are inclusive of and accountable to the wider community. There are 20 CAPs in the county each based around a market town and its hinterland. The following areas in Wiltshire don't have a CAP; Amesbury, Downton, Mere, Wootton Bassett & Cricklade.

In order to ensure a standard of consistency across the county, CAPs have signed up to a set of minimum operating standards, developed by the Wiltshire Forum of Community Area Partnerships (WFCAP). The Wiltshire Core Strategy (WCS) will set local targets for the delivery of housing and employment for the 20 CAPs.

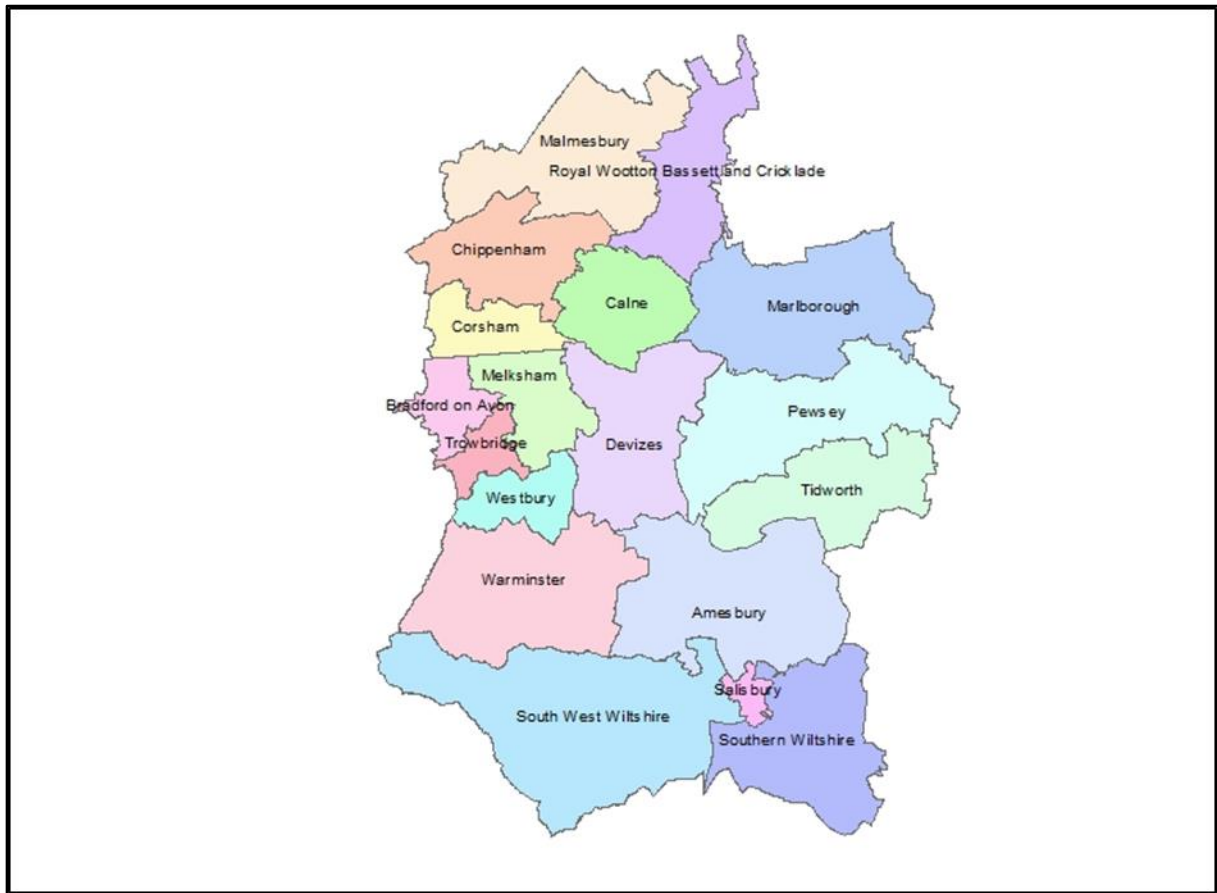
1.3 Community Area Boards (CABs)

In 2009, 18 Area Boards were established, one for each community area, with the exception of Mere, Tisbury and Wilton, which are together covered by the South West Wiltshire Area Board.

The Community Areas for Wiltshire Council are as follows and are shown in the map below:

- Amesbury
- Bradford-on-Avon
- Calne
- Chippenham
- Corsham
- Devizes
- Malmesbury
- Marlborough
- Melksham
- Pewsey
- Salisbury
- Southern Wiltshire
- South West Wiltshire
- Tidworth
- Trowbridge
- Warminster
- Westbury
- Royal Wootton Bassett & Cricklade

Figure 1: Map showing Community Area Boards in Wiltshire



Each of the Area Boards is made up of the councillors that local people have elected to represent them, together with one member of the council's top decision making committee, the Cabinet.

Residents and key organisations like town and parish councils, the police and the local NHS also play an active part in area boards.

The following sections of this part of the report will cover each Area Board in turn looking at local population data, policy, housing targets where applicable and concurrently how these factors affect greenspace provision in each area.

Chairman's Announcements

Subject:	Grants for rural organisations and businesses
Officer Contact Details:	See links below
Weblink:	See links below

Summary of announcement:

Agricultural businesses and organisations across Wiltshire are being encouraged to apply for European grants designed to boost rural employment.

The Leader scheme is one element of the Rural Development Programme for England, funded by the EU and DEFRA. This tranche of grants runs for five years, until March 2021.

Grants will be available to support the local rural economy, in the following areas of activity: farming, micro and small enterprise employing fewer than 50 people (including farm diversification), rural tourism/the visitor economy, forestry, rural services, and culture and heritage.

The application process is being administered by; Local Action Groups each with a board of volunteers assessing applications to make sure the money goes to those projects likely to create the most new rural jobs for the county. Most grants will be between £2,500 and £50,000.

Six Local Action Groups (LAG) covering Wiltshire have been awarded funding under the new programme (2015 to 2021). North Wessex Downs based on the Area of Outstanding Natural Beauty (AONB), New Forest based on the national park, Heart of Wessex along the A303 in Wiltshire and Somerset, Plain Action centred on Salisbury Plain, Vale Action along the A350 corridor and Cotswold, based on that AONB.

For information about applying for a grant contact the programme manager for your local action group:

North Wessex: Dawn Hamblin, email nwdleaderprogramme@wiltshire.gov.uk call 01488 680458 or visit: www.northwessexleader.org.uk

New Forest: Sally Igra, email Sally.Igra@NFDC.gov.uk call 02380 285368 or visit www.newforestleader.org.uk/8573

Heart Of Wessex: Sarah Dyke-Bracher, email sarah@heartofwessex.co.uk call 07826 907361 or visit www.heartofwessex.co.uk

Plain Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.plainaction.org.uk

Vale Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.valeaction.org.uk

Cotswold: James Lloyd, email James.Lloyd@cotswoldaonb.org.uk call 01451 862000 or visit www.cotswoldaonb.org.uk/leader

Chairman's Announcements

Subject:	School Place Planning and Commissioning
Officer Contact Details:	Clare Medland, Head of School Place Commissioning, Clare.medland@wiltshire.gov.uk, Ext 13966
Further details available:	Further details will be available in July/Aug 2015

Summary of announcement:

A new School Places Strategy 2015 – 2020 and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The draft Strategy is being presented to the Children's Select Committee on 21 July 2015 and will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be available in full on the Council's website at the end of July 2015 and an Executive Summary briefing will be provided.

Following consultation over the summer, the final Strategy will be considered by Cabinet in the autumn.

A number of information workshop/drop-in sessions are being planned across the County during September to explain the Strategy in more detail, for anyone who wishes to find out further information or wishes to provide any feedback.

School Place Planning Information Workshops / Drop In Sessions

Chippenham – Weds 9th September 10.00am - 1.00pm (Venue tbc)

Trowbridge – Weds 16th September 10.00am – 1.00pm (St Johns Parish Centre)

Salisbury – Weds 30th September 10.30am – 1.30pm (Red Lion Hotel)



Update for Area Boards

Unpaid carers in Wiltshire - help in a crisis

Healthwatch Wiltshire (HWW) was asked to carry out an independent engagement project by Wiltshire Council to find out what support services unpaid carers would like in place to prevent a breakdown in their caring role in a crisis.

Given the new duties of the Care Act it is important that the services on offer are meeting the needs of carers and that carers are consulted and their views and experiences reflected back to Wiltshire Council. The engagement project ran between April and June 2015. Focus groups were held around the county giving carers the opportunity to share their experiences of the caring role and answer specific questions designed to facilitate discussion. Following the focus groups HWW looked at what carers told us and developed an online survey which included some of the key messages and outcomes from the workshops. We brought all of the information together and wrote a report called 'Unpaid carers in Wiltshire: help in a crisis'. The full report is available from www.healthwatchwiltshire.co.uk/sites/default/files/carers_in_wiltshire.pdf. This report will be shared with Wiltshire Council and NHS Wiltshire's Clinical Commissioning group to inform their future commissioning plans to ensure that the right services are in place to meet the needs of carers.

HWW is recruiting new board members

HWW has an exciting opportunity for new members to join our Board of Directors and welcome interest from all sections of the community. This is a great opportunity to join an organisation which is really making a difference to health and social care in Wiltshire, therefore we need people to join our board who are passionate about involving local people in health and care. Board Members are Non-Executive Directors of HWW under the Companies Act 2006. They set the strategy for HWW and oversee the operational management of the organisation by the Chief Executive.

Board Members must be willing to spend a minimum of 2 days a month on Board matters. With the exception of the Chair, Board Members are voluntary positions. However, all out of pocket expenses are covered by HWW. The term of office will be for an initial period of 3 years, with an option to extend by a further year. We welcome interest from all sections of the community. If you would like further information or are interested in applying please contact us or visit <http://www.healthwatchwiltshire.co.uk/healthwatch-wiltshire-vacancies>

HWW Annual Report

The second annual report from HWW has now been released. The report includes information on activities over the past year as well as information about statutory powers, and how HWW engaged with the people of Wiltshire. The report is available here http://www.healthwatchwiltshire.co.uk/sites/default/files/healthwatch_wiltshire_annual_report_2014_15.pdf

Independent Evaluation of HWW

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

An independent evaluation of HWW is currently underway to try to understand what we do well and where we can do better. Individuals can talk freely and anonymously, if you feel you can contribute please contact Sandie Lewis who is conducting the evaluation, email sandielewis@live.co.uk or phone 07764 576106.

If you are part of a group that would like to participate in the evaluation, Sandie can arrange to meet with you. She is contacting key partners, but welcomes contributions from anyone. HWW will let you know the outcome of the evaluation late Autumn 2015.

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Assembly Hall, Market Place, Melksham SN12 6ES
Date: 17 June 2015
Start Time: 7.00 pm
Finish Time: 9.05 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt and Cllr Jonathon Seed

Wiltshire Council Officers

Rhys Schell – Community Area Manager
Kevin Fielding – Democratic Services Officer
Nicola Gregson - Head of Commissioning for Older People
Sarah Cosentino & Marie Nash – Wiltshire Online
Area Board Community Project Support Officer – Phil McMullen

Town and Parish Councils

Atworth Parish Council – Effie Gale-Sides & Mitch Roberts
Great Hinton Parish Council – George Donic
Melksham Town Council – Andy Hinchcliffe
Keevil Parish Council – Myra Link
Seend Parish Council – Joan Savage

Partners

Wiltshire Police – Sargeant James Williams
Wiltshire Fire & Rescue Service – Mike Franklin
Melksham Chamber of Commerce – Graham Ellis
Melksham Doctors – Dr Rob Matthews

Total in attendance: 42



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointments</u></p> <p>Cllr Jonathon Seed was elected Chairman for the forthcoming year.</p> <p>Cllr Pat Aves was elected Vice Chairman for the forthcoming year.</p> <p>The following appointments to outside bodies and working groups for the forthcoming year were made:</p> <ul style="list-style-type: none"> • Community Area Transport Group (CAT-G) – Cllr Jonathon Seed. • Shadow Community Operations Board (SCOB) – Cllr Roy While & Cllr Jon Hubbard, <i>(It was agreed that Cllr While would hand over the chairmanship of this group during the forthcoming year to Cllr Hubbard).</i> • Melksham Community Area Partnership – Cllr Terry Chivers. • Local Youth Issues Network (LYN) – Cllr Jon Hubbard. • Neighbourhood Plan – Cllr David Pollitt.
2	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and thanked Cllr Jon Hubbard for his chairmanship of the Area Board during the last two years.</p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Joint Health & Wellbeing Strategy Consultation and update. • Changes to Street Lighting.
3	<p><u>Apologies for Absence</u></p> <p>Apologies were received from: Cllr Roy While, Ceri Evans – Community Youth Officer and Cllr Richard Wood – Melksham Without Parish Council.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>

5	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 15 April 2015 were approved by the Committee and signed by the Chairman.
6	<p><u>Services to the Elderly</u></p> <p>Nicola Gregson – Head of Commissioning for Older People, Wiltshire Council gave a presentation which outlined the services needed by the elderly in each Community Area and to consider nominating an Older Persons Champion and a Carers Champion.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Significant changes in the way people were supported to be independent <ul style="list-style-type: none"> • Care Act implemented April 2015 • CCG currently tendering Community Health Services • That Wiltshire Council wanted to talk with area boards and people in the community about how best to support people. <p>Market Position Statements</p> <ul style="list-style-type: none"> • The purpose of this statement was to inform each Community Area Board of current service provision and uptake of community services, support and accommodation; and to inform the council's commissioning intentions to develop and support services that reflect the aspirations and wishes of older people living in Wiltshire. <p>Older Peoples and Carers Champions</p> <ul style="list-style-type: none"> • A way to engage with communities. • Voluntary roles but with admin support. • Act as link between the Council and communities on older peoples and carers issues. • Regular meetings with champions to exchange information, influence service developments, feedback issues.

	<ul style="list-style-type: none"> • Further discussions to finalise the details with communities. <p>It was agreed that the Champions would be confirmed at the Melksham Area Board's September meeting and that the Melksham Area Board would hold an older persons workshop on Thursday 9 July at Melksham Town Hall.</p> <p>The Chairman thanked Nicola Gregson for her presentation.</p>
7	<p><u>Wiltshire Online</u></p> <p>Sarah Cosentino and Marie Nash – Wiltshire Council gave an update on the Broadband rollout throughout the Melksham community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • £30.9m Partnership between Wiltshire Council, BDUK and BT to deploy a Next Generation Access infrastructure and transform broadband services. • Deploying fibre broadband to the intervention area within the county. • Delivering Fibre to the Cabinet (FTTC) and latest technology developments. • Deployment in phases based on exchanges throughout the county with fibre delivery complete by Spring 2016. <p>Questions and points raised included:</p> <ul style="list-style-type: none"> • There appears to be gaps in the coverage? <i>a. The projects expects to have 91% coverage of Wiltshire at its completion, it is a difficult and complex program.</i> • That Fibre Optic broad band coverage should be declared as a utility service. <i>a. This was a policy question for Central Government.</i> • How much funding had Wiltshire Council invested in the scheme? <i>a. Around 15m.</i> <p>The Chairman thanked Sarah Cosentino and Marie Nash for their update.</p>
8	<p><u>"Big Pledge - make a difference" Campaign 2015</u></p> <p>Rhys Schell - Community Area Manager, Wiltshire Council introduced a short DVD film outlining Wiltshire Council's Big Pledge Campaign 2015, which challenges people to get healthy, volunteer or make a positive change in 2015.</p>

	<p>Cllr Jon Hubbard gave a short update on the setting up of “No Cold Calling Zones” in several neighbourhoods in Melksham, which had been the Area Board’s Big Pledge for 2014. It was now hoped that local village communities could get involved in the scheme.</p> <p>Wiltshire Council’s Trading Standards team would be in attendance at the older persons workshop on the 9 July to give advice on the scheme.</p> <p>The Chairman thanked Rhys Schell and Cllr Hubbard for their updates.</p>
9	<p><u>Local Youth Network (LYN) - update</u></p> <p>Cllr Jon Hubbard gave the LYN update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Spice Time Credits - Young people could now volunteer for community projects such as the recent litter pick and receive credits towards organised excursions. • Mini bus update – work on the mini bus continues with the old signage being removed and the body work tidied up where required. • Bowerhill youth club – Plans coming together for an organised youth club situated at Bowerhill. <p>The Area Board was asked to ratify the following Melksham LYN Recommendations:</p> <p>Decision</p> <ul style="list-style-type: none"> • To delegate authority to the LYN Chair working with the CYO and/ or CAM to write and publish press article in relation to LYN activities. • To approve the LYN membership: <p>Co-Chair – Cllr Jon Hubbard Co-Chair – Maisie Marchant Young person – Cavan Wright Young person – James Wilkins Young person – Jack Oatley School – Rob Spooner NPT – Kane Fullbrook-Smith Community – Chris Pugh CAM – Rhys Schell CYO – Ceri Evans</p>

	<p>Magna Carta Event update – Rhys Schell</p> <p>Points made included:</p> <ul style="list-style-type: none"> • £500 was authorised by the Area Board Chair to enable young people to take part in the 800th anniversary celebrations of the Magna Carta in Salisbury. • That a full report would be given at the September Area Board meeting. <p>The Chairman thanked Cllr Hubbard and Rhys Schell for their updates.</p>
10	<p><u>Melksham Community Campus - update</u></p> <p>Cllr Jon Hubbard outlined the written update provided by COB Chair Cllr Roy While which had been circulated at the meeting.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • At the April Area Board meeting the Associate Director for Communities and Communications gave an update on the Rugby and Football development at Woolmore Farm and the Campus. Cllr John Thompson, WC Cabinet member gave a further update on the Woolmore Farm development and outlined the way ahead on the programme for the Campus – the budget position, the need for savings and timelines at a meeting with the COB (Community Operations Board) last week. <p>Woolmore Farm Rugby and Football facilities</p> <ul style="list-style-type: none"> • The decision making process allowing the award of the Woolmore Farm contract had now been completed. Building work was now set to start on the development, Beard are building the new clubhouse with Kestral carrying out the ground modelling. • Work on the Woolmore Farm site should be completed by July 2016. The football and rugby clubs would then move from the Melksham House site. The relocation of the clubs would allow the construction of the campus to begin in the summer of 2016. <p>Market Place</p> <ul style="list-style-type: none"> • The council’s highways team were continuing to look at options to improve the market place and the access to the campus. At the next COB

	<p>meeting the Market Place steering group would also attend so that this matter could be fully discussed, with proposals being taken to the Area Board for decision.</p> <ul style="list-style-type: none"> • This scheme once selected and approved would be delivered in 2016 and would not cause any delays to the delivery of the campus. <p>Melksham Community Campus</p> <ul style="list-style-type: none"> • The budget allocation requires savings of approximately £5 million to be made. Consequently the scheme needed to be reviewed so that the campus could be delivered within this budget envelope. The COB discussed their priorities for the site and their views on how the budget was best spent. • The original scheme had a strong aesthetic element. The consensus of the COB was that priority now needed to be given to functionality rather than aesthetics. It was agreed that design features should be reevaluated to ensure that as many of the original facilities were retained as possible. The COB had agreed that the campus delivery team should now work with the architects to come up with a revised scheme and they would bring proposals back to the COB in July. The COB and Area Board members would then appraise these revised designs so that the programme could be progressed. • Once the new scheme was given approval by the Area Board the project team would take the scheme to planning and begin the tender process concurrently. Construction work would start next summer. • Naturally the COB team are disappointed that the campus was being delayed particularly after commitment and hard work over the past 4 years. Team members had spent countless hours in consultation and discussion with the users, community and the Architect but were determined to work with officers and Area Board members to give the community a campus that would offer an enhanced range of activities. <p>The Chairman thanked Cllr Hubbard for outlining Cllr While's update.</p>
11	<p><u>Community Area Transport Group (CAT-G) - update</u></p> <p>Cllr Jonathon Seed gave a brief update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • School Governor Paul Carter raised the issue of the lack of a safe pedestrian route to the new Forest and Sandridge School. Chairman of

	<p>CATG suggested a site meeting between all parties which took place on 28th May. Cllr Seed was confident that that a new path would be in place in time for use when the school resumed after the Summer break.</p> <ul style="list-style-type: none"> • All 20mph speed limit assessments now had a £2500 charge associated. • The CATG had agreed its 2015/ 2016 priority list. <p>The following Melksham CATG recommendations were ratified by the Area Board:</p> <p>Decision</p> <ul style="list-style-type: none"> • To confirm the previously approved £1,333 from the Area Board and the proposed £1,333 from the CATG for the 20mph speed restriction in the Kenilworth Gardens and surrounding area. • To approve £125 for an initial asbestos check on a replacement bus shelter located by the Methodist Church in the High Street, Melksham. • That the Area Board resolves that all Community Transport issues must be first discussed with the Divisional Member and, where funding is required, subsequently recommended for progression to the CATG by the relevant Town or Parish Council.
12	<p><u>Champion Update</u></p> <p>Children and Young Peoples Network - Cllr Jon Hubbard</p> <ul style="list-style-type: none"> • Update provided during Local Youth Network item. <p>Economy – Cllr Roy While</p> <ul style="list-style-type: none"> • Bowerhill and Hampton Park Business Initiative - The group was working on a bulletin which would be delivered to all the business premises on Bowerhill Industrial Estate and Hampton Park in July. This would focus on broadband, solar panels and WC economic development support contacts. <p>Health and Wellbeing Network - Cllr Pat Aves</p> <ul style="list-style-type: none"> • Next meeting to be held on Tuesday 8th September 2015.

	<p>Transport - Cllr Terry Chivers</p> <ul style="list-style-type: none"> • That the 234 service was to be withdrawn by First Bus, the evening service would still continue. • Was working with Wiltshire Council to provide a limited service to Woodruff Road. • A position statement was expected from Wiltshire Council within the 24 hours on the future of the Hopper Bus service. <p>Melsham Station Bus Link</p> <p>Graham Ellis – Trans Wilts CIC raised concerns re Wiltshire Council’s decision to withdraw the operation of the Melksham Rail Link bus from 20th July 2015, and requested that the Area Board supported Trans Wilts CIC in its bid to keep this service running and funded by Wiltshire Council.</p> <p>Cllr Jon Hubbard advised that that Wiltshire Council was no longer receiving LSTF funding for the service and did not have the funds to continue supporting it. Wiltshire Council had funded this service, and had funded it for as long as it could.</p> <p>Discussions were ongoing with First Bus to see if they could tweak their early service covering the route by 10 minutes to cover the route.</p> <p>Decision</p> <ul style="list-style-type: none"> • It was agreed that the Melksham Area Board would work with Trans Wilts CIC and Wiltshire Council to try and find a solution to this issue. <p>Read Easy Project - Cllr David Pollitt</p> <ul style="list-style-type: none"> • ReadEasy now had all the management committee and co-ordinator in place, and was now waiting for the training to be completed. • Once all the personnel had completed their training the project could then start the one to one coaching sessions. <p>The Chairman thanked all members for their updates.</p>
13	<p><u>Partner Updates</u></p> <p>Wiltshire Police (Inspector Matt Armstrong) - the written report contained in the agenda pack was noted.</p>

	<p>Wiltshire Fire & Rescue Service (Mike Franklin) - the written report contained in the agenda pack was noted.</p> <p>Melksham Town Council – the written report contained in the agenda pack was noted.</p> <p>Trans Wilts CIC (Graham Ellis)</p> <ul style="list-style-type: none"> • Good train services all through the summer, so please use Melksham Station. <p>The Chairman thanked everybody for their updates.</p>
14	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Decision AFC Melksham Disabled Football Club awarded £900.00 for portable football goals and equipment. Reason <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Broughton Gifford and Holt Scouts awarded for £3,054.00 for Broughton Gifford Holt Scouts Training and Spend 2015. <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Shaw and Whitley Pre-School awarded £500.00 for new outdoor play facilities. <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Melksham Without Parish Council awarded £3,212.50 for Defibrilators for seven separate communities in the Melksham Without parish. <i>The grant meets the 2015/16 grants criteria.</i></p>

	<p>Decision Keevil Parish Council awarded £375.00 for a safety handrail for footway ramp. <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Read Easy Melksham awarded £500.00 for a printer. <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Shaw and Whitley Community Café awarded £500.00 to set up a community café. <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Riverside Club awarded £3,988.00 for a new kitchen. <i>The grant meets the 2015/16 grants criteria.</i></p> <p>Decision Riverside Club awarded £5,000.00 for re-roofing of the entire Riverside Club. <i>The grant meets the 2015/16 grants criteria.</i></p>
15	<p><u>Any Other Items of Public Concern</u></p> <p>There was none.</p>
16	<p><u>Next Meeting</u></p> <ul style="list-style-type: none"> • Thursday 9 July 2015 – Older Persons Workshop, Melksham Town Hall. • Wednesday 9 September 2015 – Seend Community Centre.
17	<p><u>Close</u></p>

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham Town Hall, Market Place, Melksham, SN12 6ES
Date: 9 July 2015
Start Time: 2.00 pm
Finish Time: 4.00 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 700612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Jon Hubbard, Cllr David Pollitt, Cllr Jonathon Seed (Chairman) and Cllr Roy While

Wiltshire Council Officers

Rhys Schell – Community Engagement Officer
Kevin Fielding – Democratic Services Officer
Ceri Evans – Community Youth Officer

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Arrival and coffee</u></p> <p>Cllr Jonathon Seed welcomed everybody to Melksham Town Hall for the Melksham Area Board Older Persons Workshop.</p>
2	<p><u>Area Board business</u></p> <p>i.Cllr Jon Hubbard outlined a proposal from the Local Youth Network (LYN), to part fund the appointment of an apprentice youth worker for the Melksham area.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board agrees to part fund the appointment of an apprentice youth worker for the Melksham area, and allocates the sum of £21,856.43 for this purpose. <p>ii.A petition was presented to the Area Board Petition for Give Way Markings, Sweetbriar Road, Melksham.</p>
3	<p><u>Melksham Seniors</u></p> <p>Brian Warwick - Chair of Melksham Seniors Forum gave a presentation that outlined and highlighted the work of the Melksham Seniors Forum.</p> <p>The Chairman thanked Brian Warwick for his presentation.</p>
4	<p><u>Scene setting</u></p> <p>Nicola Gregson – Head of Commissioning for Older People Care, Support and Accommodation, Wiltshire Council outlined the purpose of workshop.</p>
5	<p><u>Table discussions</u></p> <p>The room was split in to four groups with facilitators asked to lead and record discussions on four key questions:</p> <ul style="list-style-type: none"> • What do you like doing? • What would you like to do and what’s stopping you from doing it?

	<ul style="list-style-type: none"> • Who do you think would be a good older peoples champion? • Who do you think would be a good carers champion?
6	<u>Coffee break</u>
7	<p><u>Table discussions</u></p> <p>The groups were then asked to discuss; how can we make this happen in Melksham.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board would appoint champions for both older people and carers able to represent the views of older people and carers and to work with the Council to develop and improve the quality of lives of older people and carers. • That Nicola Gregson would bring a report on the findings of the workshop back to a future Melksham Area Board meeting. <p>The Chairman thanked Nicola Gregson.</p>
8	<p><u>Doorstep safety</u></p> <p>Sue Wilkin – Senior Public Protection Officer, Wiltshire Council outlined “No Cold Calling Zone”, an initiative that sought to target doorstep traders who call unexpectedly, and uninvited at the home of vulnerable persons with the purpose of selling goods, or offering a service.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board agrees to allocate £500 for “Cold Calling Zone” signage, to be used in the Melksham community area. <p>The Chairman thanked Sue Wilkin for her presentation.</p>
9	<p><u>Summary and next steps</u></p> <p>The Chairman thanked Brian Warwick and Nicola Gregson & team for their input, and thanked all those who attended for making the workshop the success that it was.</p>

10	<u>Close</u>
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Wiltshire Council

AGENDA ITEM 7

Melksham Area Board
9 September 2015

Melksham Campus Project Board

1. Purpose of the Report

- 1.1. To provide background and context to the Melksham campus programme and the proposed implementation of the Melksham Campus Project Board.

2. Background

- 2.1. The campus programme is intrinsic to delivering the councils vision to create stronger and more resilient communities and to provide more accessible services that reflect local needs.
- 2.2. The Cabinet member and the Associate Director for the campus programme are now encouraging Area Boards across the county to take a more active role in the development of their community campus proposals.
- 2.3. The Melksham Area Board recognises that this is a crucial time for the Melksham community campus development. The board are keen to ensure informed decisions are taken in a timely manner, to avoid incurring additional costs and to prevent further pressure on the existing and dated facilities; which a further delay to the programme would create.
- 2.4. On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Melksham Shadow Community Operations Board (COB) was subsequently formed under the auspices of the Melksham Area Board. The Shadow COB consisted of local volunteers, a representative from the Area Board and elected representatives from the Town and Parish Council, working closely with the Campus and Operational Models team, partners, clubs, groups and community residents to make recommendations on the campus project to the Melksham Area Board.
- 2.5. The Shadow COB and the Melksham Community Area Partnership undertook extensive consultation and research which formed the basis of the campus development business case. This was approved by Wiltshire Council cabinet in December 2011, with a budget of £23.072M. This was to include 3 developments:
- New football and rugby facilities
 - The Market place improvements
 - Melksham House community campus

3. Current position

- 3.1. Construction has started on the new £7M rugby and football development at Woolmore Farm, which is projected to be ready for the start of the 2016-17 season (Summer 2016). There will be a state-of-the-art clubhouse, 12 football pitches and 4 rugby pitches. The sports clubs will move from the Melksham House site at the end of the 2015-16 season.
- 3.2. The Melksham community campus and the market place both have detailed schemes that have been researched, designed and consulted on, however, they are currently unaffordable with the identified budget available, which stands at £16M. The campus at Melksham House has conditional planning permission, which was granted in 2014.
- 3.3. Discussions have recently started between Melksham Town Council and Wiltshire Council regarding the opportunity of combining services and facilities at the Melksham Community Campus.

4. Recommendation

- 4.1 The proposal is to create a new Melksham Campus Project Board, recognising the Town Council's potential involvement and the necessity to tighten the links between the 3 key organisations; Wiltshire Council, Melksham Area Board and Melksham Town Council.
- 4.2 The Melksham Campus Project Board will be determined by the Melksham Area Board and should consist of a mutually agreeable representative as follows:
 - 3 members of the Melksham Area Board
 - 2 members of the Melksham Town Council
- 4.3 The Melksham Area Board shall recommend 3 Councillors and the Town Council will recommend 2 Councillors. Appointments will be voted on at an Area Board meeting by the Melksham Area Board members.
- 4.4 The aim of the board is as follows:
 - To work with council officers, residents, clubs, groups and partners to put forward campus recommendations to the Area Board within a timely manner, which delivers a campus for the Melksham community area within the agreed budget.
- 4.5 The Melksham Area Board recognises the vital contribution that the Melksham COB have provided over the past 4-5 years, with each volunteer contributing a great deal of time, effort and expertise in bringing the development to its current position. The proposal is that the Shadow COB would continue as an advisory group, working alongside the Campus Project Board. They would provide information and advice when required and would act a scrutiny group on proposals put forward by the Campus Project Board.

Cllr Jon Hubbard
Melksham South

Melksham Community Area Board

September 2015



Neighbourhood Policing

Sergeant:	James Williams
Town Centre:	PC Kane Fulbrook-Smith PCSO Rose Baldock PCSO Janet Gould
Rural North:	PC Barry Dalton PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Helen Wilson

NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the website at: www.wiltshire.police.uk

Current Priorities:

Antisocial Behaviour King George 5th Playing fields

This is a continuation of our strategy to reduce ASB. 55 patrols have been made and there have been no reports of antisocial behaviour in the park. The patrol strategy seems to be working.

Theft of Motorcycles and Motorvehicle Antisocial Behaviour Forest and Queensway

Following an increase in theft of motorcycles and ASB in this area we have conducted 27 patrols. The effect of this has been to stop this type of crime. Three stolen bikes have been recovered.

Criminal damage and Antisocial Behaviour Bowls club and Cricket pavillion

There have been 22 patrols of the area and only two reports made to police. One person was issued a cannabis street warning after calls of a suspicious vehicle. Youths were moved on after complaints that they were playing football in the area.

Antisocial Behaviour Hornchurch Road Bowerhill

There have been 25 patrols and only two reports of noise. The area is checked regularly and here has been no activity in the overgrown area where people have previously gathered and left litter.

Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

Local Issues and crime:

Theft

66 Offences in total reported and of these 13 are 13 shoplifting offences. Some of these offences would easily have been prevented if people had taken care to secure their property. Offences included thefts of Bicycles which had been left unlocked in the front garden, thefts from insecure vehicles and thefts of Mobile phones where people have left their belongings unattended in public areas.

Violent Crime

34 Offences in total of which 29 offences were violence in a public space. Eight of these are Domestic assaults that have taken place in public. Thirteen incidents have resulted in the arrest of the alleged offenders. Many arrests have been for multiple offences where the offender has assaulted more than one victim and include assaults on officers during arrest.

One offence was a report of a serious assault after a road rage incident on the A350 Western way. The alleged offender remains on police bail whilst the incident is investigated.

Burglary

29 Offences in total of which 16 were breaks to dwellings. Four of the burglaries have occurred after victims have left doors open or unlocked.

Two suspects have been identified and arrested. Enquiries continue.

13 Non dwelling Burglaries have been reported. Many are insecure sheds or garages. The type of goods stolen are mainly chainsaws and leaf blowers.

One burglary occurred when offender(s) entered the roof of the football club and stole bottles of alcohol.

Criminal Damage

38 Offences have been reported. There is no pattern surrounding the damage it is mostly attributable to damage caused due domestic arguments.

Antisocial Behaviour

46 reports of antisocial behaviour. 27 of the reports being classed as personal whereby victims are complaining of individuals behaviour e.g Ex partner texting them. We have also had a number of reports of nuisance ASB involving parking. Parking offences have been decriminalised for many years now and are the responsibility of Wiltshire Council.

Melksham Carnival and Party in the Park

From a policing perspective the event went very well. The partnership approach to resolve issues from previous years were successful. Illegal balloon sellers were prevented from operating through check of licensing and early identification of those setting up to sell. The fair closed promptly and crowds that had gathered dispersed easily. Three arrests were made on the evening and were not attributed to the event itself.

I would like to congratulate the organisers of the events and partners for working as a team to hold a very successful day of events and for police, preventing crime and disorder.

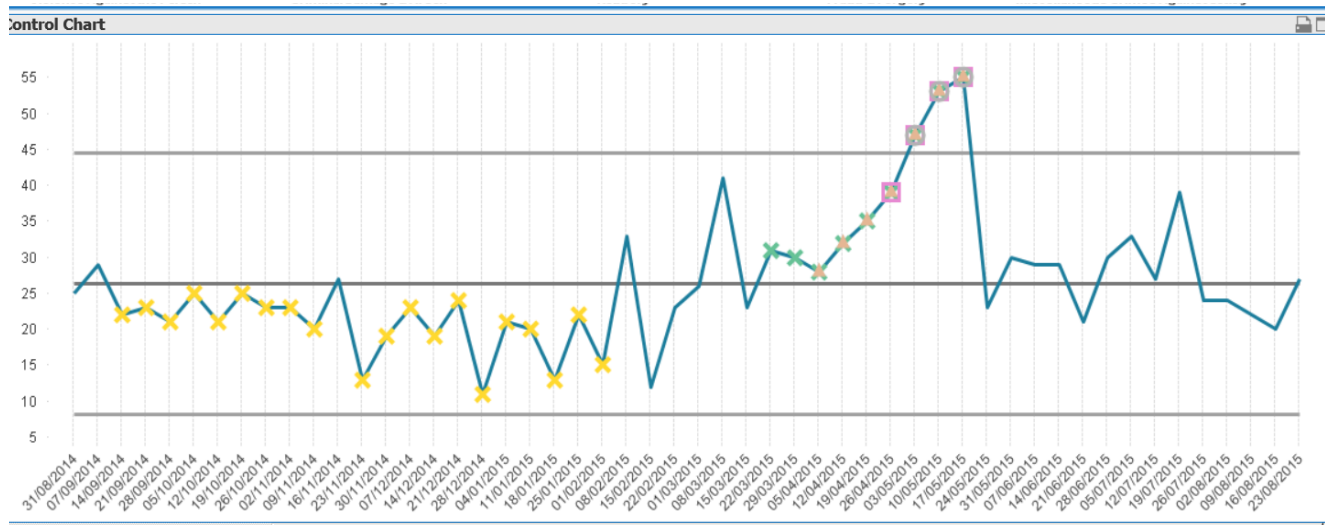
Crime statistics

Changes are being made to the presentation of data for reports. Our processes and assessment of crime trends now follow upper and lower control levels.

The below chart represents all recorded crime on a weekly basis for the Melksham area from August 2014. The three horizontal lines are the upper, average and lower crime levels.

What the chart identified to me was a prominent rise in crime between the 26th April 2015 to the 17th May 2015. Between these dates we saw an increase in burglaries, theft, violence and criminal damage. Resources were focused through tasking on dealing with this and the significant drop in crime is due to the arrest of individuals suspected of those offences.

Word of warning. This chart does not give a comparison for previous years. For example the spike in crime on the 19th July 2015 actually equates to a reduction of ten offences for the week over the previous year.



Please remember to Report to police, or via Crime stoppers, any information you have or any concerns or suspicions about anyone involved in criminality.

- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of you belongings.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

Inspector Matthew Armstrong
Sector Commander

Report to	Melksham Area Board
Date of Meeting	09/09/2015
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Melksham Area Board.

Councillor Led Grants

Application	Grant Amount
Applicant: Cllr Roy White Project Title: Casual Play Space, Shrub Planting	£2,500.00

Community Area Grants

Application	Grant Amount
Applicant: Atworth Village Hall and Recreation Ground Committee Project Title: Atworth Village Hall Refurbishment of Toilets	£3868.99
Applicant: Avon Bowls Club Project Title: Avon Bowls Club Notice Board	£450.00
Applicant: Broughton Gifford and Holt Scouts Project Title: Replacement of remainder of tents.	£2378.15
Applicant: West Wiltshire Model Railway Circle Project Title: new ceiling door electricity toilet to create clubroom	£2286.75
Applicant: Atworth Parish Council Project Title: Atworth Village Flood Equipment Store	£750.00
Applicant: Poulshot Ladies Club Project Title: Poulshot Jubilee Tapestry	£300.00
Total grant amount requested at this meeting	£12,533.89
Total Budget Remaining (If all proposed grants are approved)	£11,138.61

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2015/16.

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The applications

Applicant: Atworth Village Hall and Recreation Ground Committee	Amount Requested from Area Board:	
Project Title: Atworth Village Hall Refurbishment of Toilets	£3868.99	
This application meets grant criteria 2015/16.		
<p>Project Summary: The toilets in the hall must have been last refurbished at least twenty years ago. The current toilets needs a total refurbishment to update the sanitary equipment update the hand dryer soap dispenser increase the light as it's a bit dark in this area put in new flooring and put heating in the toilet which is not there now. The toilets are one of the most talked items within the community and the regular hall users. The hall since it has been decorated looks a lot better we just need to have a toilet refurbished to match the hall.</p>		
<p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: The whole community will ultimately benefit from the refurbishment of the toilets. Several groups currently use the hall on a regular basis. These are as follows History Group Short Mat Bowls Kit Fit Pilates over 55s Brownies Guides W.I. and the local Parish Council. We have regular family and Children's parties in the hall. Therefore a lot of local people either use the hall on a regular basis or use the hall for events.</p>		
Applicant: Avon Bowls Club	Amount Requested from Area Board:	
Project Title: Avon Bowls Club Notice Board	£450.00	
This application meets grant criteria 2015/16.		
<p>Project Summary: Due to wear and tear over a number of years and more recently vandalism Avon Bowls Club urgently need a new Notice Board. This is in order to keep our members up to date on various important local events County League Match Fixtures Match Selections Bowls England Bowls Wiltshire match results and notices. We need good quality boards which will be situated on the outer wall of the club and need to be durable.</p>		
<p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: We currently have a membership of 90 plus people principally from Melksham with an age range of 16 to 80yrs plus. We offer a source of exercise and social interaction</p>		

throughout the year. Membership is open to all without exclusion. We need to offer a safe clean and pleasurable environment and somewhere we can all feel proud of. Replacement of the floorcovering will enhance both the appearance and safety of our facilities to give members and visiting teams a pleasant and secure experience. The area needs to be safe for the disabled and less mobile members of our community without worrying about slip or trip hazards. These features will benefit the following areas, Children and Young People the ability to attract young players into the sport interaction with local schools, Health lifestyle wellbeing giving people of Melksham the opportunity to take part in an outdoor activity. Sport Play and Recreation we have fully qualified personnel to achieve this as an alternative to more physically strenuous sports.

Applicant: Broughton Gifford and Holt Scouts Project Title: Replacement of remainder of tents	Amount Requested from Area Board: £2378.15	
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This application meets grant criteria 2015/16.

Project Summary: We replaced approximately half of our tents with a grant last year. The remainder of our tents are now leaking badly and beyond economic repair and we are asking for the Boards assistance in replacing these please to allow all 100 children to camp without the risk of getting wet. We are also buying external canopies for all the tents to allow for dry storage of equipment plus providing a dining and cooking area outside the main tent.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Broughton Gifford and Holt Scout Group is bursting at the seams with 100 young people benefitting from the diverse programme of activities provided by its dedicated team of volunteer leaders. Camping is at the core of what we do after all that's how Scouting started with Lord Baden Powell on Brown sea island in 1907. We provide a number of camping experiences each year but some of our aging equipment means that some of the children risk getting wet.

Applicant: West Wiltshire Model Railway Circle Project Title: new ceiling door electricity toilet to create clubroom	Amount Requested from Area Board: £2286.75	
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This application meets grant criteria 2015/16.

Project Summary: The former playgroup hut in Steeple Ashton is to be converted into a clubroom for the West Wiltshire Model Railway Circle and as a facility for the Parish. It currently has no electricity no toilet little roof insulation or ceiling and no disabled access, low beams and is generally in poor condition. We need to have new electrics a toilet and entrance door Part M compliant as well as a new insulated ceiling a total redecoration and a kitchen to allow use by ourselves and the occasional community use for events in the field. All the construction will be undertaken by our members apart from Electricity supply apart from this all costs are materials only.

Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Regeneration of disused former Wiltshire Council property for 24 plus members of a model railway group plus access by Village for toilet water etc. at village events in the field. This will open membership to a wider audience and we hope to attract people of all ages and abilities especially with the provision of disabled facilities. We also intend to run courses on electronics soldering model building woodwork and model railway operation. Members of the club will undertake the majority of the building work and will be instructed supervised by a professional builder to help them develop the necessary skills.

Applicant: Atworth Parish Council Project Title: Atworth Village Flood Equipment Store	Amount Requested from Area Board: £750.00	
<p>This application meets grant criteria 2015/16.</p> <p>Project Summary: Following the recent bad flood damage within the village there is a need to provide equipment that residents can borrow in order to protect themselves and their property. A centrally located metal container will be used as a store to hold sandbags gel sacks wader's high vis tabards etc. Recent advice given by local flood working groups has been to store such items off the ground and free of sunlight. Residents requiring such equipment will be able to contact our flood warden who will direct them to the container which can be accessed by vehicles.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: Residents have been advised by Wiltshire Council that they are solely responsible for the protection of their property in the event of flood risk. We as a parish council wish to assist our residents by providing this facility. All victims of flood damage especially newly recorded incidents will be advised that they need to purchase their own stock of emergency supplies sand bags gel sacks etc for their own personal protection in the future.</p>		
Applicant: Poulshot Ladies Club Project Title: Poulshot Jubilee Tapestry	Amount Requested from Area Board: £300.00	
<p>This application meets grant criteria 2015/16.</p> <p>Project Summary: The Poulshot Ladies Club have made a wonderful tapestry to celebrate her Majesty's Jubilee and we now wish to purchase a suitable frame and fix it to the wall of the Village Hall so that the villagers of Poulshot can enjoy the tapestry. It has cost nothing to date as the Ladies Club have volunteered their work.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: This tapestry will benefit the whole village. It will hang on the wall in the Village Hall and will be there in the future as an example of cohesion in the village. It will depict scenes from life in Poulshot in the Jubilee year. It has been done with the good will of a number of villagers for no cost. The grant would be for a frame for it. This would need to be sturdy and condensation proof and must be fixed strongly to the wall.</p>		
<p>Report Author: Rhys Schell, Melksham Community Engagement Manager 01225 716752</p>		

Grant Applications for Melksham on 09/09/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1409	Community Area Grant	Atworth Village Hall Refurbishment of Toilets	Atworth Village Hall and Recreation Ground Committee	£3868.99
1391	Community Area Grant	Avon Bowls Club Notice Board	Avon Bowls Club	£450.00
1411	Community Area Grant	Replacement of remainder of tents	Broughton Gifford and Holt Scouts	£2378.15
1413	Community Area Grant	new ceiling door electricity toilet to create clubroom	West Wiltshire ModelRailway Circle	£2286.75
1320	Community Area Grant	Atworth Village Flood Equipment Store	Atworth Parish Council	£750.00
1427	Community Area Grant	Poulshot Jubilee Tapestry	Poulshot Ladies Club	£300.00

ID	Grant Type	Project Title	Applicant	Amount Required
1409	Community Area Grant	Atworth Village Hall Refurbishment of Toilets	Atworth Village Hall and Recreation Ground Committee	£3868.99

Submitted: 07/07/2015 23:56:51

ID: 1409

Current Status: Application Appraisal

To be considered at this meeting:
tbc contact Community Area Manager

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Atworth Village Hall Refurbishment of Toilets

6. Project summary:

The toilets in the hall must have been last refurbished at least twenty years ago. The current toilets needs a total refurbishment to update the sanitary equipment update the hand dryer soap dispenser increase the light as its a bit dark in this area put in new flooring and put heating in the toilet which is not there now. The toilets are one of the most talked item within the community and the regular hall users. The hall since it has been decorated looks a lot better we just need to have a toilet refurbished to match the hall.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN128JY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£18212.52

Total Expenditure:

£11793.78

Surplus/Deficit for the year:

£6418.74

Free reserves currently held:

(money not committed to other projects/operating costs)

£1418.74

Why can't you fund this project from your reserves:

We try to keep enough funds to pay all maintenance invoices for between 12 and 18 months. However we recently had to have a survey carried out on the trees in the recreation ground to ensure they were safe. Last years account were unusual as we had a festival to celebrate the 100 years since the hall was built. We also started a 200 club to try to raise additional funds. However there are numerous projects that we are working on to refurbish the kitchen replace the existing tables and chairs install and PA Sound SystemHearing loop and place additional childrens equipment in the recreation ground to keep them fit and healthy. All this takes a lot of money and our spare funds will not go very far.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8000.00		
Total required from Area Board		£3868.99		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
			Allowing for approx £5000 p.a. to cover annual expenses this is the remainder in reserve at Dec 2014	
Total works carried out by one contractor	7000.00		Money from current reserves	yes 1418.74
Floor finish	600.00			yes 2712.27
Allowance to widen the door to current standards	400.00			
Total		£8000		£4131.01

11. Have you or do you intend to apply for a grant from another area board within this

financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole community will ultimately benefit from the refurbishment of the toilets. Several groups currently use the hall on a regular basis. These are as follows History Group Short Mat Bowls Kit Fit Pilates over 55s Brownies Guides W.I. and the local Parish Council. We have regular family and Childrens parties in the hall. therefore a lot of local people either use the hall on a regular basis or use the hall for events.

14. How will you monitor this?

Resident Surveys Satisfaction Surveys from Singles Use users and Surveys from the Regular user groups.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will stop until we receive donations or we will have to carry out fundraising events apply to other grants funders or leave it to a time when funds will be available. This will delay the project until next year.

16. Is there anything else you think we should know about the project?

As mentioned before we have numerous project we are working on at the present but this is a standalone project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not

be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1391	Community Area Grant	Avon Bowls Club Notice Board	Avon Bowls Club	£450.00
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Submitted: 28/06/2015 20:02:16

ID: 1391

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Avon Bowls Club Notice Board

6. Project summary:

Due to wear and tear over a number of years and more recently vandalism Avon Bowls Club urgently need a new Notice Board. This is in order to keep our members up to date on various important local events County League Match Fixtures Match Selections Bowls England Bowls Wiltshire match results and notices. We need good quality boards which will be situated on the outer wall of the club and need to be durable.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7JL

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Sport, play and recreation
Other

If Other (please specify)

A facility which benefits all members of Melksham Community.

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2014

Total Income:

£21823.10

Total Expenditure:

£20047.15

Surplus/Deficit for the year:

£1775.95

Free reserves currently held:

(money not committed to other projects/operating costs)

£4044.18

Why can't you fund this project from your reserves:

We have ongoing costs for hire of venues purchase of consumables food drinks etc. Green maintenance is a cost which is paid monthly and is variable due to remedial and seasonal treatments required so a reserve must be held to cater for unexpected costs. We must also have funds available for running repairs to the premises such as redecoration - internal and external bowls equipment replacement appliance maintenance and replacement etc.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £450.00

Total required from Area Board £450.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Notice Board	450.00	0.00	yes	0.00

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1411	Community Area Grant	Replacement of remainder of tents	Broughton Gifford and Holt Scouts	£2378.15
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Submitted: 15/07/2015 13:58:04

ID: 1411

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Replacement of remainder of tents

6. Project summary:

We replaced approximately half of our tents with a grant last year. The remainder of our tents are now leaking badly and beyond economic repair and we are asking for the Boards assistance in replacing these please to allow all 100 children to camp without the risk of getting wet. We are also buying external canopies for all the tents to allow for dry storage of equipment plus providing a dining and cooking area outside the main tent.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8LX

9. Please tell us which theme(s) your project supports:

Children & Young People
 Countryside, environment and nature
 Health, lifestyle and wellbeing
 Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2015

Total Income:

£5000.00

Total Expenditure:

£5000.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3000.00

Why can't you fund this project from your reserves:

Project will be match funded from reserves

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £4756.30

Total required from Area Board £2378.15

Expenditure (Itemised £)	Income (Itemised income)	Tick if income confirmed	£
5 No Tents 3415.26	Reserves	yes	1707.63
10 No Canopies 1341.04	Reserves	yes	670.52

Total **£4756.3**

£2378.15

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Broughton Gifford and Holt Scout Group is bursting at the seams with 100 young people benefitting from the diverse programme of activities provided by its dedicated team of volunteer leaders. Camping is at the core of what we do after all that's how Scouting started with Lord Baden Powell on Brownsea island in 1907. We provide a number of camping experiences each year but some of our aging equipment means that some of the children risk getting wet.

14. How will you monitor this?

Our active Executive monitors all works that are done and that they are providing the necessary benefit and experiences to our Young People

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Additional fundraising

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land
 yes I will make available on request the relevant planning permission for the project.
 yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1413	Community Area Grant	new ceiling door electricity toilet to create clubroom	West Wiltshire Model Railway Circle	£2286.75
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Submitted: 16/07/2015 06:23:02

ID: 1413

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

new ceiling door electricity toilet to create clubroom

6. Project summary:

The former playgroup hut in Steeple Ashton is to be converted into a clubroom for the West Wiltshire Model Railway Circle and as a facility for the Parish. It currently has no electricity no toilet little roof insulation or ceiling and no disabled access and a low beams and is generally in poor condition. We need to have new electrics a toilet and entrance doorPart M compliant as well as a new insulated ceiling a total redecoration and a kitchen to allow use by ourselves and the occasional community use for events in the field. All the construction will be undertaken by our members apart from Electricity supply apart from this all costs are materials only.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6EU

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture
Festivals, pageants, fetes and fayres
Heritage, history and architecture
Inclusion, diversity and community spirit
Technology & Digital literacy

If Other (please specify)

Bringing a disused building up to a standard suitable for parish and club use

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2015

Total Income:

£3329.00

Total Expenditure:

£2754.50

Surplus/Deficit for the year:

£574.50

Free reserves currently held:

(money not committed to other projects/operating costs)

£2403.00

Why can't you fund this project from your reserves:

The project is greater than our reserves. Income from next years subscriptions will cover a period of dual rent we have been given notice to quit our current premises due to redevelopment of the site electricity operational running costs and other utility bills.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4573.50		
Total required from Area Board		£2286.75		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Toilet	735.48	Allocated	yes	2286.75
Installation		reserves		
Electricity	1870.00			
supply				
New Main	460.00			

entrance		
Blocking old door	35.02	
Decoration - paint	30.00	
Building control costs	125.00	
Beams highering	1200.00	
Ceiling installation	118.00	
Total	£4573.5	£2286.75

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Regeneration of disused former Wiltshire Council property for 24 plus members of a model railway group plus access by Village for toilet water etc at village events in the field. This will open membership to a wider audience and we hope to attract people of all ages and abilities especially with the provision of disabled facilities. We also intend to run courses on electronics soldering model building woodwork and model railway operation. Members of the club will undertake the majority of the building work and will be instructed supervised by a professional builder to help them develop the necessary skills.

14. How will you monitor this?

Annual membership of club and weekly attendees of the club plus visitors by club secretary. Record of Parish use by Parish Clerk

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Membership subscriptions

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2

quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1320	Community Area Grant	Atworth Village Flood Equipment Store	Atworth Parish Council	£750.00
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Submitted: 29/04/2015 10:17:23

ID: 1320

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Our reserves are already earmarked for community enhancements this year improved safety at our pedestrian crossing-3000.00village hall improvements-3000.00. We will be partnership funding this project and have set aside 500.00 in order to deliver the requirement.

5. Project title?

Atworth Village Flood Equipment Store

6. Project summary:

Following the recent bad flood damage within the village there is a need to provide equipment that residents can borrow in order to protect themselves and their property. A centrally located metal container will be used as a store to hold sandbags gel sacks waders high vis tabards etc Recent advice given by local flood working groups has been to store such items off the ground and free of sunlight. Residents requiring such equipment will be able to contact our flood warden who will direct them to the container which can be accessed by vehicles.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 8LB

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2015

Total Income:

£13149.00

Total Expenditure:

£7981.00

Surplus/Deficit for the year:

£5168.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£5168.00

Why can't you fund this project from your reserves:

Explanation given in question 4. Separate copy of funds at May 9th also provided.

We are a small community group and do not have annual accounts or it is our first year:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1427	Community Area Grant	Poulshot Jubilee Tapestry	Poulshot Ladies Club	£300.00
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Submitted: 31/07/2015 15:01:18

ID: 1427

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Poulshot Jubilee Tapestry

6. Project summary:

The Poulshot Ladies Club have made a wonderful tapestry to celebrate her Majestys Jubilee and we now wish to purchase a suitable frame and fix it to the wall of the Village Hall so that the villagers of Poulshot can enjoy the tapestry. It has cost nothing to date as the Ladies Club have volunteered their work.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN10 1RT

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost	£745.00		
Total required from Area Board	£300.00		
Expenditure	Income	Tick if income	
(Itemised £ expenditure)	(Itemised income)	confirmed	£
Frame for	745.00	Parish Council	372.00

Tapestry

Ladies Club

73.00

Total

£745

£445

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This tapestry will benefit the whole village. It will hang on the wall in the Village Hall and will be there in the future as an example of cohesion in the village. It will depict scenes from life in Poulshot in the Jubilee year. It has been done with the good will of a number of villagers for no cost. The grant would be for a frame for it. This would need to be sturdy and condensation proof and must be fixed strongly to the wall.

14. How will you monitor this?

It will be seen day after day by those using the Village Hall. This would not only be villagers but also those who rent the Hall from outside the village.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Ladies Club depends solely on a small membership fee. It would take many years to pay for this frame.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Projects and Councillor Led Initiatives Application Form 2014/2015

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	MELKSHAM		
Your Name	ROY WHILE		
Contact number	01225 704063	e-mail	roy.white@wiltshire.gov.uk

2. The project

Project Title/Name	Casual Play Activity Space, Shrub Planting.'
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<i>This small green area is in the centre of the housing area in Bowerhill East. It is not intended for formal sports activities. Over the past two years there have been noise and inconvenience issues as a result of youngsters playing football against the wall of a small electricity sub station on the edge of the area with houses alongside. The problem abated for a time following the installation of a MUGGA in recreation area not far away. The local police team have been involved and the Wiltshire Councils Play and Leisure Strategy Officer has following a site meeting recommended that the most satisfactory way to deal with this would be to make a planting feature of the whole strip of land from the substation up the side of the adjacent dwelling to aid privacy.</i>
Where is this project taking place?	Hornchurch Road, Bowerhill.
When will the project take place?	October/November 2015.
What evidence is there that this project/activity needs to take place/be funded by the area board?	To stop the problem recurring, to provide some privacy to residents. There are no alternative sources of funds available. Scottish Electricity have been approached and are not willing to contribute.

How will the local community benefit?	By removing the the noise problem, giving the resints some privacy, encouraging older youngsters moving to the MUGGA , leaving the younger children to play elsewhere on the green.Residents to live in harmony!.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes, linked in with improving the environment and play facilities.		
What is the desired outcome/s of this project? See community benefit, above.			
Who will be responsible for managing this project? Andy Cole,WC Engineer , .			
3. Funding			
What will be the total cost of the project?	£ 2500 maximum.		
How much funding are you applying for?	£ 2500		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Will approach Scottish Electric		
	again when cost estimate availab		
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	WC		
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Roy While			Date: 26/08/2015
Position in organisation: Local Wiltshire Councillor.			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			